



**TOWN OF OAK RIDGE CONSERVATION EASEMENT
COMMITTEE MEETING
FEBRUARY 16, 2022 – 1:00PM
OAK RIDGE TOWN HALL
AND VIRTUALLY BY ZOOM**

MINUTES

Attendees

In Person: Chair Stephanie Ferrell, Vice Chair Ron Simpson, Aleksandra Gill, Debbie Shoenfeld, Mayor Ann Schneider, Town Manager Bill Bruce, Planning Director Sean Taylor

By Zoom: None

1. CALL TO ORDER

Stephanie Farrell called the meeting to order at 1:05 pm.

2. APPROVAL OF DECEMBER 15, 2021 MEETING MINUTES

Debbie Shoenfeld moved to approve the meeting minutes of January 19, 2022, Ron Simpson seconded, and the minutes were unanimously approved.

3. DISCUSSION ITEMS

- **Review of CORE grant information sheet and application form:** Ann Schneider presented a draft of an information sheet for the CORE grant program and a draft application form. The committee discussed staff's role in assisting applicants and interested property owners through the process. The committee acknowledged that each process will be unique, but that Sean should act as facilitator to help shepherd the property owners through the process. The committee also discussed the pros and cons of interior preservation easements and the Town's potential role in encouraging them. Stephanie volunteered to collect the group's edits and combine comments into a second draft and present to the committee next month.
- **Discussion of additional outreach information needed:** Ann and Stephanie agreed to meet to review material for the website. Grant information should be included on the Town's website, as well as links to partner organizations. A press release including the program summary, attached CORE grant program information sheet, and open house announcement is planned for shortly after information is posted to the website.
- **Planning for Open House:** An open house is tentatively planned for late April.

4. NEXT MEETING- FEBRUARY 16, 2022

5. ADJOURN The meeting adjourned at 2:00pm.