



**TOWN OF OAK RIDGE BOARD OF ADJUSTMENT/TOWN COUNCIL  
FEBRUARY 27, 2025 – 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**BOA Members Present**

Patti Paslaru, Chair  
Jason Streck  
Patrick Fiorentino  
Craig Rosenfeld, Alternate (Sitting)

**BOA Members Absent**

Ron Simpson  
Clay Flynt, ETJ Representative  
Tara Tillman, Alternate

**Town Council Present**

Jim Kinneman, Mayor  
Jim Harton  
Michael Greeson

**Town Council Absent**

Mike Stone, Mayor Pro Tem  
Ann Schneider

**Staff Present**

Sandra Smith, Asst. Town Manager/Town Clerk

**1. CALL MEETING TO ORDER**

Mayor Jim Kinneman called the Council meeting to order at 7:02 p.m. He then turned the meeting over to the Board of Adjustment since Council was present only to take part in the quasi-judicial training.

BOA Chair Patti Paslaru called the BOA meeting to order at 7:02 p.m.

**2. ROLL CALL**

The BOA roll was called by Assistant Town Manager/Town Clerk Sandra Smith, and Board members Jason Streck, Patti Paslaru, Patrick Fiorentino, and Craig Rosenfeld were present.

**3. APPROVE AGENDA**

*Jason Streck made a motion to approve the meeting agenda. Patrick Fiorentino seconded the motion, and it was passed unanimously (4-0).*

**4. APPROVE MINUTES OF JANUARY 23, 2025, MEETING**

*Patrick Fiorentino made a motion to approve the minutes of the January 23, 2025, meeting. Jason Streck seconded the motion, and it was passed unanimously (4-0).*

**5. NEW BUSINESS**

**A. Board of Adjustment Training Session**

Assistant Town Manager/Town Clerk Smith introduced the second part of the training video from the University of North Carolina School of Government entitled “Quasi-Judicial Decisions and the BOA.” Board and Town Council members discussed the video once it was completed and asked questions.

**B. Election of Vice Chair**

*Jason Streck nominated Patrick Fiorentino as vice chair. With no other nominations, the vote in favor of Fiorentino was unanimous (4-0).*

**6. PUBLIC COMMENTS**

- Councilman Harton thanked the Board of Adjustment for allowing Council members to take part in the training.

**7. ADJOURNMENT**

*Jason Streck made a motion to adjourn the BOA meeting at 8:28 p.m. Craig Rosenfeld seconded the motion, and it was passed unanimously (4-0).*

*Councilman Jim Harton made a motion to adjourn the Town Council meeting at 8:29 p.m. Mike Greeson seconded the motion, and it was passed unanimously (3-0).*

Respectfully Submitted:

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Sandra B. Smith, CMC, NCCMC  
Asst. Town Manager/Town Clerk

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Patricia A. Paslaru  
BOA Chair

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Jim Kinneman  
Mayor