

TOWN OF OAK RIDGE

VOLUNTEER APPLICATION FOR BOARD OR COMMISSION



Please return your completed application to the Town Clerk by hand at 8315 Linville Road, by mail to P.O. Box 374 Oak Ridge, NC 27310, or by email to ssmith@oakridgenc.com. Please call (336) 644-7009 with any questions regarding your application.

Please note that Town of Oak Ridge Volunteer Applications are Public Record according to North Carolina law and can be shown to third parties without notice.

Please Type or Print Clearly

- (1) Name: FRANLIS R DISNEY Date: 7/30/20
- (2) Address: 5696 WOLFE RIDGE CT OAK RIDGE NC 27310
- (3) Email Address: FDISNEYCONSTRUCT@GMAIL.COM
- (4) Phone Number(s): 336 3822557
- (5) Please indicate on which board you would like to serve by selecting from the following options. Please visit www.oakridge.com for more information and click Board & Committees.

- Beautification Committee:
- Board of Adjustment:
- Finance Committee:
- Historic Preservation Commission:
- Parks & Recreation Commission:
- Planning & Zoning Board:
- Water Committee:

- (6) Where do you reside:
- Incorporated Oak Ridge: For 30+ Years
- Oak Ridge ETJ: For _____ Years

- (7) Are you currently serving on a Town of Oak Ridge Advisory Board? Yes No
- If Yes, which one: _____

- (8) Have you previously served on a Town of Oak Ridge Advisory Board? Yes No
- If Yes, Did you complete the term for which you were appointed? Yes No
- If No, Please explain: _____

(9) Where are you currently employed? DISNEY CON ST CO INC

Current Position or Job Title: PRES

Brief Description of Job Duties: GC

(10) Please list any volunteer, professional or civic activities in which you participate:

NONE CURRENTLY

(11) Any additional information or comments relating to your ability or desire to serve on a Town of Oak Ridge Advisory Board (feel free to attach a resume for additional information):

(12) How did you learn about this volunteer opportunity? ANN CALLED ME

(13) For purposes of reporting to the NC Department of the Secretary of State (as required by G.S. 143-157.1), are you: Female: or Male:

This application will stay on file for two years, if not appointed during this time frame; this application will be discarded without notice

For Internal Use Only	
Residence: Incorporated <input checked="" type="checkbox"/> ETJ	_____
Date Received: <u>7/30/20</u>	_____
Board Interview: _____	Date: _____
Nominated: Yes _____ No _____	
Appointed: Yes _____ No _____	Date: _____
Term of Office: <u>(3)</u> Years.	
Expiration Date: _____	
Seat #: _____	on _____ (Board, Committee, Commission)

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Please Type or Print Clearly

- (1) Name: Brian Hall Date: 7/30/20
- (2) Address: 5942 Tarleton Drive, OR
- (3) Email Address: bhall@sametcorp.com
- (4) Phone Number(s): 336-362-2026

- (5) Please indicate on which board you would like to serve by selecting from the following options. Please visit www.oakridge.com for more information and click Board & Committees.

- Beautification Committee:
- Board of Adjustment:
- Finance Committee:
- Historic Preservation Commission:
- Parks & Recreation Commission:
- Planning & Zoning Board:
- Water Committee:

- (6) Where do you reside:
- Incorporated Oak Ridge: For 4 Years
- Oak Ridge ETJ: For _____ Years

- (7) Are you currently serving on a Town of Oak Ridge Advisory Board? Yes No
- If Yes, which one: _____

- (8) Have you previously served on a Town of Oak Ridge Advisory Board? Yes No
- If Yes, Did you complete the term for which you were appointed? Yes No
- If No, Please explain: _____

(9) Where are you currently employed? Samet Corp.
Current Position or Job Title: Director of Development
Brief Description of Job Duties: Real Estate Development
and Construction Director

(10) Please list any volunteer, professional or civic activities in which you participate:
Historic Preservation Comm. ss
Guilford Rotary
Life Community Church

(11) Any additional information or comments relating to your ability or desire to serve on a Town of Oak Ridge Advisory Board (feel free to attach a resume for additional information):
would be happy to utilize my skill set
on the construction + development service
side for the Town's benefit.

(12) How did you learn about this volunteer opportunity? Ann Schneider

(13) For purposes of reporting to the NC Department of the Secretary of State (as required by G.S. 143-157.1), are you: Female: or Male:

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For Internal Use Only	
Residence: Incorporated <input checked="" type="checkbox"/> ETJ <input type="checkbox"/>	
Date Received: <u>7/30/20</u>	
Board Interview: <input type="checkbox"/> Date: <input type="checkbox"/>	
Nominated: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/> Date: <input type="checkbox"/>	
Term of Office: <u>(3)</u> Years.	
Expiration Date: <input type="checkbox"/>	
Seat #: <input type="checkbox"/> on <input type="checkbox"/> (Board, Committee, Commission)	

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Please Type or Print Clearly

- (1) Name: Erin L. English Date 7/30/2020
- (2) Address: 8020 Fodeman Rd. Oak Ridge, NC 27310
- (3) Email Address: erin.english1@yahoo.com
- (4) Phone Number(s): (336) 423-7615
- (5) Please indicate on which board you would like to serve by selecting from the following options. Please visit www.oakridge.com for more information and click Board & Committees.

Beautification Committee:
Board of Adjustment:
Finance Committee:
Historic Preservation Commission:
Parks & Recreation Commission:
Planning & Zoning Board:
Water Committee:

- (6) Where do you reside:
Incorporated Oak Ridge: For 13 Years
Oak Ridge ETJ: For _____ Years

(7) Are you currently serving on a Town of Oak Ridge Advisory Board? Yes No
If Yes, which one: _____

(8) Have you previously served on a Town of Oak Ridge Advisory Board? Yes No
If Yes, Did you complete the term for which you were appointed? Yes No
If No, Please explain: _____

(9) Where are you currently employed? Currently a stay at home

Current Position or Job Title: Mom full time and part time virtual assistant.

Brief Description of Job Duties: I homeschool our children full-time and also work as a virtual assistant helping with webinars, customer service,

(10) Please list any volunteer, professional or civic activities in which you participate: and updating websites.
Friendly Educators Homeschool Tutorial
Co-Director 2018 - Present

American Heritage Girls Troop #103 Director 2016 - 2020

Meals on Wheels Route Driver 2014 - Present

(11) Any additional information or comments relating to your ability or desire to serve on a Town of Oak Ridge Advisory Board (feel free to attach a resume for additional information):

I hold a bachelor's degree in Civil Engineering and an MBA. Prior to having children I worked for Kraft Foods in Logistics. I have lived in Oak Ridge 13 years and have a strong desire to serve in this role.

(12) How did you learn about this volunteer opportunity? Ron Simpson (father)

(13) For purposes of reporting to the NC Department of the Secretary of State (as required by G.S. 143-157.1), are you: Female: or Male:

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For Internal Use Only

Residence: Incorporated ETJ

Date Received: 7/30/20

Board Interview: Date:

Nominated: Yes No

Appointed: Yes No Date:

Term of Office: (3) Years.

Expiration Date:

Seat #: on (Board, Committee, Commission)

Erin L. English

8020 Fogleman Rd.
Oak Ridge, NC 27310

erin.english.va@gmail.com
mobile: (336) 423-7615

SUMMARY OF QUALIFICATIONS

Dedicated professional seeks freelance writing position in editing, proofreading, copywriting or content writing. Works well independently, able to meet deadlines, and is committed to excellence.

EDUCATION

Master of Business Administration, May 2007
Georgia State University, Atlanta, GA
GPA: 3.8 GMAT: 660
B.S. Civil Engineering, December 1999
Virginia Tech, Blacksburg, VA
GPA: 3.2

PROFESSIONAL EXPERIENCE

08/08 – Present **Home Educator and Virtual Assistant**

- Taught Precalculus, Physics, and Elementary Science at local homeschool tutorial.
- Served as Co-Director of our local homeschool tutorial of 100 families and 200+ students.
- Served as Director of local American Heritage Girls scout troop.
- Assisted client with her online business by writing and editing blog articles, updating WordPress websites, handling course registrations, and responding to customer service inquiries.

07/06 – 08/08 **Manager of Customer Logistics**

Kraft Foods Nabisco; Greensboro, NC

- Managed facility of 40 direct reports and budget of \$4.5 million annually.
- Reduced cost of sales by 5% between Q3 2006 and Q3 2007.
- Improved accuracy from 99.73% in 2006 (Q1-Q3) to 99.79% in 2007 (Q1-Q3).
- Sold in customer initiatives that facilitated a delivery savings of 10 min. per delivery.
- Reduced Workers Comp spend by 44% from 2006-2007 by various safety initiatives.

05/05- 07/06 **Logistics Supervisor**

Kraft Foods Nabisco; Greensboro, NC

- Responsible for supervising 38 hourly employees on a daily basis to ensure product is accurately loaded and delivered to customers.
- Exceeded target warehouse units per hour by 12% between May 2005 – September 2005.
- Exceeded target delivery units per hour by over 8% between May 2005 – September 2005.
- Evaluated opportunities to maximize routes by transferring volume, implementing customer initiatives, and working with retail teams to balance volume.
- Organized and conducted quarterly physical inventory at branch.

01/04 – 05/05 **Regional Demand Planner**

Kraft Foods Nabisco; Atlanta, GA

- Responsible for forecasting future customer demand at seven branches within the region in order to maintain adequate inventory levels to support customer orders at targeted service level.
- Minimized the impact of inventory related costs through accurate forecasting, prioritizing inbound, discontinuing SKUs at a branch level, and identifying opportunities to liquidate close dated product.

- Communicated product supply issues and inventory issues to sales teams at each branch
- Maintained target fill rates of 97.5% and consistently held #1 or #2 position based on forecasting accuracy and variance.

01/03 – 01/04 **Logistics Field Associate**

Kraft Foods Nabisco; Atlanta, GA

- Developed a broad understanding of branch operations through training opportunities with branch managers across the area
- Managed approximately 15 employees at the Birmingham branch over a period of 7 months
- Increased delivery units per hour by 8.7% over same period previous year.
- Increased warehouse units per hour by 12% over same period previous year.
- Led monthly meetings between retail and logistics to discuss delivery and customer issues.
- Assisted in developing the Birmingham branch 2004 site plan and participated in budget meetings.
- Became proficient in warehouse and delivery management, including employee scheduling, coaching permanent and temporary employees, and tracking warehouse productivity.

10/00 – 09/01 **Analyst, Information Technology Performance Improvement**

Compass America, Inc., Atlanta, GA

- Managed data collection and analysis effort for Fortune 500 clients to identify performance improvement opportunities and best practices in IT.
- Responsible for developing and conducting quality control on client deliverables for projects ranging from \$80,000 to \$400,000.
- Participated in scoping and pricing of engagements resulting in \$400,000 worth of new business for Compass.
- Collected precise performance metrics, conducted management interviews, and identified cost savings initiatives that resulted in a 20% reduction in client's internal IT costs.
- Validated data using root cause analysis techniques and benchmarked results with top performing companies from Compass database of over 500 international organizations.
- Developed final reports identifying over \$300,000 in cost savings opportunities and presented findings and recommendations to clients' CIO and senior level management.

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Please Type or Print Clearly

- (1) Name: Phillip (Phil) Mcnamara Date 7/30/20
 (2) Address: 5902 Tarleton Drive Oak Ridge
 (3) Email Address: phil.mcnamara@frs-sesco.com
 (4) Phone Number(s): 336 580 5727

(5) Please indicate on which board you would like to serve by selecting from the following options. Please visit www.oakridge.com for more information and click Board & Committees.

- Beautification Committee:
- Board of Adjustment:
- Finance Committee:
- Historic Preservation Commission:
- Parks & Recreation Commission:
- Planning & Zoning Board:
- Water Committee:

(6) Where do you reside:
 Incorporated Oak Ridge: For 20 Years
 Oak Ridge EII: For _____ Years

(7) Are you currently serving on a Town of Oak Ridge Advisory Board? Yes No
 If Yes, which one: _____

(8) Have you previously served on a Town of Oak Ridge Advisory Board? Yes No
 If Yes, Did you complete the term for which you were appointed? Yes No
 If No, Please explain: _____

(9) Where are you currently employed? Retired

Current Position or Job Title: Retired Physician

Brief Description of Job Duties: See Salary request excel

(10) Please list any volunteer, professional or civic activities in which you participate:

International Business Assoc

(11) Any additional information or comments relating to your ability or desire to serve on a Town of Oak Ridge Advisory Board (feel free to attach a resume for additional information):

(12) How did you learn about this volunteer opportunity? Mayor

(13) For purposes of reporting to the NC Department of the Secretary of State (as required by G.S. 143-157.1), are you: Female or Male

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Residence: Incorporated ETJ

Date Received: 7/2/20

Board Interview: ___ Date: ___

Nominated: Yes ___ No ___

Appointed: Yes ___ No ___ Date: ___

Term of Office: (3) Years.

Expiration Date: ___

Seat #: ___ on ___ (Board, Committee, Commission)

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Please Print Clearly

- (1) Name: Spencer Sullivan Date July 29, 2020
- (2) Address: 2862 Oak Ridge Rd, Oak Ridge, NC 27310
- (3) Email Address: sullivan.spencer7@gmail.com
- (4) Phone Number(s): 336-643-6993 (h) 336-509-8905
- (5) Please indicate on which board you would like to serve by selecting from the following options. For more information, please visit www.oakridge.com and click Board & Committees.

- Board of Adjustment:
- Finance Committee:
- Historic Preservation Commission:
- Parks & Recreation Advisory Board:
- Planning & Zoning Board:
- Mountains-to-Sea Trail:
- Special Events:
- Water Advisory Board

(6) Where do you reside:

- Incorporated Oak Ridge: For 47 Years
- Oak Ridge ETJ: For _____ Years

(7) Are you currently serving on a Town of Oak Ridge Advisory Board? Yes No

If Yes, which one: Water Working Subcommittee

(8) Have you previously served on a Town of Oak Ridge Advisory Board? Yes No

If Yes, did you complete the term for which you were appointed? Yes No

If No, Please explain: _____

(9) Where are you currently employed? Retired

Current Position or Job Title: _____

Brief Description of Job Duties: _____

(10) Please list any volunteer, professional or civic activities in which you participate:

President, Good Samaritan Ministries of Stokesdale
Oak Ridge UMC, various ministries and missions

(11) Any additional information or comments relating to your ability or desire to serve on a Town of Oak Ridge Advisory Board (feel free to attach a resume for additional information):

I previously served on the Town Water Committee (2005-2008)

I served on Town Council from 2011-2019, Mayor 2015-2019

I believe developing a municipal water system is critical for the future of Oak Ridge and I have spent many years pursuing that goal.

(12) How did you learn about this volunteer opportunity? Mayor Schneider

(13) For purposes of reporting to the NC Department of the Secretary of State (as required by G.S. 143-157.1), are you: Female: or Male:

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Date Received: 7/29/20 Residence: Incorporated ETJ _____

Board Interview: _____ Date: _____ Nominated: Yes _____ No _____

Appointed by Council: Yes _____ No _____ Date: _____

Term of Office: (3) Years Expiration Date: _____

Seat #: _____ on _____ (Board, Committee, Commission)

Notes: _____