

## Attachment A Scope of Work and Annual Budget

Before it will be possible to finalize this award and make any disbursement, you are required to provide to the Agency a description for how the organization will spend the amount of funding allocated for the specific purpose as stated in the grant contract. This will include a scope of work, information related to any potential sub-grants and an annual budget for the grant funds. Please attach additional sheets as necessary.

<b>1. Organization:</b>	
Organization Name:	Town of Oak Ridge
Tax Identification #:	56-2118649
Organization Fiscal Year End:	June 30, 2021

<b>2. Scope of Work:</b>
Recipient shall detail below how the organization will spend the amount of funding allocated for the specific purpose as stated in the grant contract. The description should include services to be provided, objectives to be achieved, and expected results. The description should also include anticipated timing of those services, objectives and expected results.
<ol style="list-style-type: none"> <li><b>1. Purchase of four community wells and well distribution systems, following successful negotiation of offer to purchase and due diligence period.</b> The well systems currently serve 57 residential customers with future build-out estimated at 217. The Town anticipates submittal of Water System Management Plan and all documentation to NCDEQ following successful negotiation of operations contract of public water system and successful negotiation of offer to purchase well systems. Purchase of the systems will serve as the foundation of the Town's future water system, providing municipal control of water resources and offering the potential for future interconnections. Purchase anticipated to be completed by June 30, 2021.</li> <li><b>2. Purchase of a parts inventory for ongoing well maintenance and operations, including generator(s) for back-up power supply.</b> Purchase anticipated to be completed by June 30, 2022.</li> <li><b>3. Feasibility study, engineering, and possible construction of water mains to connect well systems.</b> Connecting the well systems will provide redundancy in the groundwater supply, mitigating quantity or quality issues in individual systems. The Town proposes to conduct a feasibility study/preliminary engineering for the proposed connection, followed by construction of Phase 1. Feasibility study and engineering anticipated to be underway in Fiscal Year 2021/2022.</li> <li><b>4. Analysis of future priorities.</b> Oak Ridge will explore the feasibility of a fire suppression system. The system may include land acquisition, well drilling/ wellhead construction, and engineering and construction of a storage facility for fire department access.</li> </ol>

<b>3. Subgrants:</b>			
a. Does the Recipient anticipate that it will sub-grant or pass down any funds to another organization?		Yes	X No
If yes, answer the following:			
b. Name of Sub-recipient	c. Program Name	d. Amount to Sub-recipient	

Below are general expenditure descriptions that can serve as a **guide** for preparing the organization's annual budget related to the grant award. Please add or delete expenditure captions for clarity if needed. The annual budget must be signed by an authorizing official.

The following annual budget is for the time period beginning (7/1/2020) and ending (6/30/2021.).

<b>EXPENDITURE DESCRIPTION</b>	<b>AMOUNT</b>
<b>Employee Expenses</b> (e.g. program related staffing).	
<b>Purchase of wells/well distribution systems/parts inventory</b>	<b>\$200,000</b>
<b>Feasibility Study/Consulting Expenses (future year)</b>	<b>\$200,000</b>
<b>Construction Costs (future year)</b>	<b>\$700,000</b>
<b>Administration Expenses</b> (e.g. overhead & project management)	<b>\$54,081.75</b>
<b>Other Expenses</b> (e.g. related charges not assigned above and described by recipient)	<b>\$</b>
<b>Total Beginning Balance of the Project Fund</b>	<b><u>\$1,154,081.75</u></b>

With regard to the information contained herein, I certify that the annual budget has been approved by the Recipient's Chief Fiscal Officer, CEO or Board Chair.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Printed Name \_\_\_\_\_ Title \_\_\_\_\_