



OAK RIDGE SPECIAL EVENTS COMMITTEE
Meeting Agenda - In Person
August 14, 2025 - 7pm

1. Call Meeting to Order – Patti Dmuchowski
2. Approve Agenda
3. Approve Minutes of July 10, 2025

Note correction on Sept 11 date.

4. Veterans Honor Green - Status Update:

- a. Phase 2 construction on boardwalk continues. Completed by Aug 31, 2025
- b. 3rd Order of Pavers – Installed by Parker Construction – Patti Dmuchowski
 - o Parks & Rec Crew trained on how to install
- c. The current Phase 2 & 3 total donations – Met with Sandra Smith to reconcile. Needs additional checking. Patti Dmuchowski
- d. Need volunteers for final reconciliation of pavers – Patti Dmuchowski
- e. Need to complete Phase 2 funding. Determine funding going forward.
 - o Discuss donation by Jim Harton & Recognition
- f. Change wording on the donation phrase on the letters.
- g. Who's budget does maintenance & replacement flags go?
- h. Interpretive panels – Phase 3 - Patti Dmuchowski & Ann Schneider
 - o Cost estimate \$7500
 - o Pending discussion with Town Council members
 - o Develop project plan

5. Special Events Calendar for 2025:

- a. Memorial Day Ceremony – Monday, May 26, 2025 - Completed
- b. Kids Bike Parade – Friday, July 4, 2025 – Completed
- c. 911 – Thursday, Sept 11, 2025. Display up Sunday, Sept 7, thru Sept 13, 2025
 - a. Met with ORFD Chief Ken Gibson to discuss their involvement – Patti Dmuchowski.
 - b. Ad – Sue Madison
 - c. Need to get 911 display out of shed – Signs & Blue Lights – Brent
- d. Heritage Day – September 27, 2025 Claudia Whittaker & Rose Shetzley
 - a. Ad – Sue Madison
 - b. Judges needed, rules and entry forms - Claudia Whittaker.
 - c. Supplies – Rose Shetzley

- e. Veterans Day – Tuesday, Nov 11, 2025, at 10am – Speaker Christian Castelli
 - a. Ad – Sue Madison
- f. LUN – Saturday, December 6, 2025

6. LUN – Lawn Decorations – Ann Schneider

7. Additional Business –

Open House for SE Volunteers – Farmhouse – Sept 21 with Sept 28 rain date
Brochure – Sue Madison & Patti Dmuchowski

Celebration of America’s 250 Year Anniversary – Concert at the Farmhouse.

8. Motion to adjourn – Patti Dmuchowski

9. Next meeting on Thursday, September 11, 2025.