



**OAK RIDGE SPECIAL EVENTS COMMITTEE**  
**Agenda - Hybrid Meeting (Zoom & In person)**  
**May 8, 2025 - 7pm**

1. Call Meeting to Order - Patti Dmuchowski
2. Approve Agenda
3. Approve Minutes of April 10, 2025
4. Veterans Honor Green:
  - a. Phase 2 construction status - Hopefully will start in May and complete in the Summer.
  - b. 3rd Order of Pavers – Ordered and waiting on delivery.
  - c. The current total donations – Reconcile with Sandra Smith.
  - d. Markers for the 13 major conflicts are now included in the 2024/2025 CIP Town Budget for \$6,500 plus a 10% override for a total of \$7,150 - Ann Schneider
5. Special Events Calendar for 2025:
  - a. Memorial Day Ceremony – Monday, May 26, 2025 – Program input completed and submitted to Genevieve. Representative Virginia Fox is the speaker. Flyer and Social Media Blurb – Sue Madison
  - b. Kids Bike Parade – Friday, July 4, 2025 Check inventory - Amy Carrickhoff
  - c. 911 – Thursday, Sept 11, 2025. Display up Sunday, Sept 7, 2025, thru Sept 13, 2025 – include OR Fire Dept in ceremony. Order permanent plaque - Patti Dmuchowski
  - d. Heritage Day – September 27, 2025 – decide on contest & Judges. Claudia Whittaker
  - e. Veterans Day – Tuesday, Nov 11, 2025, at 10am – Speaker Christian Castelli
  - f. LUN – Saturday, December 6, 2025 (See Below)
6. Park & Recreation Schedule for the Year – Patti Dmuchowski
  - a. Ad schedule – Sue Madison
6. LUN
  - a. Confirm participation:
    - a. Craft vendors and Food Vendors – Barb Engel
      - i. Confirm Scouts participation – load/unload & Kids Table
    - b. Santa – Done with new budget \$ – Barb Engel

- c. OR Destination Arts - Done – Barb Engel
  - d. ORES Choir – Patti Dmuchowski
  - e. OR Baptist Band - Done – Patti Dmuchowski
  - f. ORES Jumpers – Patti Dmuchowski
  - g. Grinch – Kyle Anders - Confirmed – Patti Dmuchowski
    - i. Review route not to go through parking lot
  - h. OR Presbyterian Choir – Patti Dmuchowski
  - i. Summit Church – Confirmed – Martha Pittman
  - j. Confident Kid Raffle – Patti Dmuchowski
  - k. Sponsorship – Patti Dmuchowski
  - l. Lowes Cookies and Water - Confirmed – Caroline Ruch
- b. Discuss new activities:
- a. Dog Holiday Fashion Show – Contacts from Canine Capers?– Ann Schneider
  - b. Kid’s Characters walking around the park before Santa arrives – Patti Dmuchowski to contact NWSH Drama department.
  - c. Lawn Displays – Ann Schneider/Diana Macklin/Amy Carrickhoff
  - d. Music throughout the Park – Caroline Ruch
  - e. Luminaries up to the Farmhouse – Diana Macklin & Amy Carrickhoff
  - f. Lights in the trees along Linville Rd, across from Town Hall – Diana Macklin, Amy and Brent Carrickhoff included \$ for budget.
  - g. Decorating the Farmhouse – Courtenay Harton

## 7. Budgets

2025/2026 – Town budget 2025/2026 for approval at June 2025 Town Council

## 8. Additional Business -

Open House for Special Event Committee Interest – Farmhouse – Date ?

Flyer Sue Madison

Recognition of Olivia Rudolph – Ann Schneider

Introduction of Scout Hashini – Olivia Rudolph

## 9. Meeting Adjourned

10. June meeting on Thursday, June 12, 2025 at 7pm at the Farmhouse? Patti Dmuchowski will not be present.