



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
MARCH 17, 2022 – 7:00 P.M.
(Held electronically via the Zoom platform)**

MINUTES

Members Present

John Browning, Co-Chair
John Garrett, Co-Chair
Phyllis Anders
Kyle Anders
Adrian Eckenrod, alternate (sitting)
Mike Kimel
Kelly Riddle (arrived at 7:03 p.m.)
Chelsea Young, alternate (not sitting, via Zoom)

Staff Present

Ashley Royal, Deputy Clerk
Terry Lannon, Parks & Recreation Director

Members Absent

Maureena Shepherd, alternate
Brady Young

Selby Chipman, Teen Advisor

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Board members joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Co-Chair John Garrett called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

John Browning made a motion to approve the agenda, and Kyle Anders seconded the motion. The amended agenda was approved unanimously (7-0).

3. APPROVAL OF MEETING MINUTES

John Browning made a motion to approve the minutes of the February 17, 2022, regular meeting. Adrian Eckenrod seconded the motion, and the minutes were approved unanimously (7-0).

4. STAFF REPORT

Lannon presented the financial report which is hereby incorporated into the record and made a part of the minutes.

Lannon provided a Heritage Farm Park well update to the Board.

Lannon reported that the Board would need to determine what to do with the Redmon House, that house where he lives, when he retires in 2.5 years. He said that the house could be used for extra storage or meeting space. Lannon encouraged the Board to begin thinking about this topic so that he could include any money in a capital request. He said that a future successor would likely not want to live there due to privacy issues and being on call 365 days per year.

5. ORYA REPORT

Kelly Riddle reported that ORYA teams had kicked off their spring seasons. She said that ORYA is committed to growing their softball and baseball programs. Riddle said that funds had been given to fix the Oak Ridge Elementary School's fields and concession stand.

Greg Abbott said that Ryan Lowe would be taking his place as the baseball director. Abbott said that ORYA was considering building another t-ball program. He said that program had grown from eight kids a few years ago to 82 kids last year. Abbott said that 195 had registered for t-ball this season. He said that the softball program had 16 teams and that baseball had 19 teams this season. Abbott said that opening day would be Saturday, April 2 from 10 a.m. – 4 p.m. He said that additional fields were needed for their growing programs.

A lengthy conversation ensued regarding additional field space.

Riddle requested that ORYA be allowed to have additional food vendors on April 2, 2022.

Kelly Riddle made a motion to allow Duck Donuts, Dominoes and Renewals by Anderson to be vendors at Oak Ridge Town Park on Saturday, April 2, 2022, in order to raise funds for ORYA. Mike Kimel seconded the motion, and it was passed unanimously (7-0).

Lannon said that Abbott had communicated with him regarding needing additional storage. Abbot said that storage was needed to store mounds and tees. He shared a picture of a storage container that had top door slides that lock. Lannon said that he had a concern about the storage container's height and recommended that it be accepted and placed outside of the drive gate instead it near the dugouts.

Adrian Eckenrod made a motion to approve ORYA's request to place a storage container at Oak Ridge Town Park. Kelly Riddle seconded the motion, and it was passed (7-0).

6. NEW BUSINESS

- A. **Consideration/approval of Tinkergarten at Oak Ridge Town Park.** No one attended the meeting to present this agenda item, so the request was not heard.
- B. **Consideration/approval of Children's Business Fair (Meredith Carlton).** Carlton told the Board that she was the founder of a small, Montessori school in Stokesdale. She said that she had done a Children's Business Fair in Stokesdale where the kids sold items that they had made. Carlton said that she was interested in hosting the event this

year at Oak Ridge Town Park because of its large flat area. She said that the event would be held on Saturday, June 18, 2022, from 1 – 4 p.m.

A conversation ensued about the specific details of the request.

Lannon recommended that the event be approved on a trial basis.

Kelly Riddle made a motion to approve that Children's Business Fair be held on Saturday, June 18, 2022, on a trial basis at Oak Ridge Town Park. Adrian Eckenrod seconded the motion, and it was passed unanimously (7-0).

- C. Consideration/approval of an Easter Egg Hunt at Oak Ridge Town Park (Holly Haulter of Catalyst Church).** Haulter requested that Redmon Field be used for an Easter Egg Hunt on Saturday, April 16, 2022, from 10 a.m. – noon. She said that the event would be open to the public and requested that a bounce house be approved for use.

Lannon said that if the church wanted to use a bounce house that a Certificate of Insurance would be needed, and that he recommended approval of this event.

Mike Kimel made a motion to approve the Catalyst Church's Easter Egg Hunt to held on the Redmon Field at Oak Ridge Town Park on Saturday, April 16, 2022, from 10 a.m. – noon contingent upon receiving the Certificate of Insurance. Kyle Anders seconded the motion, and it was approved (7-0).

- D. Review of New Project Guidelines (John Browning & John Garrett).** Garrett requested that Board members review the guidelines and that they would be discussed at the April meeting. He said John Browning, Councilwoman Martha Pittman, Mayor Ann Schneider and he had spent time putting the guidelines together in order to provide a guide to the Board on how to make decisions regarding project requests.

7. OLD BUSINESS

- A. Review of Scout Projects (Terry Lannon).** Lannon said that he would keep a running list of suggestions for projects and encouraged Board members to let him know of any other recommendations
- B. Update on Music in the Park series and Subcommittee looking into 2023 Sponsorships (Phyllis Anders).** Anders shared a copy of the 2022 Music in the Park flyer with Board members. She requested that the Board consider changing the times for the event scheduled on October 8, 2022, to 5:30 – 7 p.m. for the first band and 7:30 – 9 p.m. for the second band.

The Board agreed by consensus to change the Music in the Park event times on October 8, 2022, to 5:30 – 7 p.m. for the first band and to 5:30 – 7 p.m. for the second band.

Anders said that the 2023 Music in the Park Sponsorship Committee had met, and that information was still being compiled to present to the Board.

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

Next regular meeting:	April 21, 2022
Spring Arts & Crafts Show:	April 2, 2022
Music in the Park, featuring The Grassifieds	April 9, 2022
Canine Capers:	April 30, 2022

9. PUBLIC COMMENTS

10. ADJOURNMENT

Kelly Riddle made a motion to adjourn the meeting at 8:28 p.m. Adrian Eckenrod seconded the motion, and it was passed unanimously (7-0).