



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
AUGUST 19, 2021 – 7:00 P.M.
(Held electronically via the Zoom platform and in person)**

MINUTES

Members Present

John Browning, Co-Chair (in person)
John Garrett, Co-Chair (in person)
Phyllis Anders (in person)
Kyle Anders (in person)
Kelly Riddle (arrived in person at 7:01 p.m.)
Tracy Street (via Zoom)

Staff Present

Ashley Royal, Deputy Clerk (in person)
Terry Lannon (in person)

Members Absent

Mike Kimel, Alternate
Maureena Shepherd, Alternate
Brady Young

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Board members joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Co-Chair John Garrett called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

Kyle Anders made a motion to amend the agenda by adding the consideration/approval of adding an additional alternate position to the Parks & Recreation Board and a discussion of teen advisor applications under New Business and an update on games at Heritage Farm Park under Old Business. John Browning seconded the motion, and the amended agenda was passed unanimously (6-0).

3. APPROVAL OF MEETING MINUTES

Kelly Riddle made a motion to approve the minutes of the July 15, 2021 regular meeting. Phyllis Anders seconded the motion, and the minutes were approved unanimously (6-0).

Kelly Riddle made a motion to approve the minutes of the August 9, 2021 special meeting. John Browning seconded the motion, and the minutes were approved unanimously (6-0).

4. STAFF REPORT

Lannon presented the financial report which is hereby incorporated into the record and made a part of the minutes.

Lannon told Board members that there might be a need for a Special Called meeting during the week of September 6, 2021 to review the site plan for Heritage Farm Park.

5. ORYA REPORT

Kelly Riddle reported that the football jamboree was scheduled for August 28, 2021 in Virginia. She said that fall registration was open for soccer, baseball, softball, lacrosse and cheerleading. Riddle said that E-sports would be beginning soon and that the concession stand at Oak Ridge Elementary School would be open for fall sports.

Riddle asked the Board to update the current ORYA Usage Agreement to include the approval for girls' field hockey to practice at the Park on Sunday afternoons this fall for eight to ten weeks. Board members voiced their concern regarding field conditions with adding an additional sport with all of the ORYA fall soccer practices and games that are already scheduled. A lengthy conversation ensued regarding adding an additional fall sport to already taxed fields.

Kyle Anders made a motion to not approve ORYA's request to change the current Usage Agreement to include the approval for girls' field hockey to practice at the Park beginning this fall until additional information can be received by ORYA. Phyllis Anders seconded the motion, and the motion was passed unanimously (6-0).

6. NEW BUSINESS

A. Consideration/Approval of July 4, 2022 event at the Redmon Field (Scouts from Troop 219G, Troop 600 and Ship 3). Selby Chipman, representing Troop 219G, presented to the Board their plans to hold a July 4th parade at the Park on the morning of Monday, July 4, 2022. She said that they would also like to use Shelter #2 and asked the Board to waive the shelter fee.

Tracy Street made a motion to approve the July 4, 2022 parade and to waive the shelter fee. Kelly Riddle seconded the motion, and it was passed unanimously (6-0).

B. Consideration/Approval for the Special Events Committee to host September 11 program at the amphitheater. Patti Dmuchowski, Special Events Chair, presented to the Board the details of the proposed September 11, 2021 program to be held at the amphitheater.

Kelly Riddle made a motion to approve the Special Events Committee's September 11, 2021 program to be held at the amphitheater. Tracy Street seconded the motion, and it was passed unanimously (6-0).

C. Consideration/Approval of Adding an Additional Alternate Position to the Parks & Recreation Board. John Garrett told the Board that the by-laws allowed for three alternates to be Board members. He said that the Board currently had two alternate positions and asked Board members their thoughts on asking Town Council to add an additional alternate position. Board members agreed by consensus to ask Town Council to name a third alternate to the Board.

D. Discussion of Parks & Recreation Advisory Board Teen Advisor Applications.

Deputy Clerk Ashley Royal told Board members that the need for a teen advisor had been shared on the Town's Facebook and Nextdoor pages. She said that the deadline for applications to be submitted was August 31, 2021. The Board agreed by consensus to interview all applicants during their regular meeting on September 16, 2021.

7. OLD BUSINESS

A. Update on Redmon House restoration (Phyllis Anders). Phyllis Anders said that there was no new information to share.

B. Update on 2021 Music in the Park series (Phyllis Anders). Phyllis Anders told Board members that Nathan Ward would be playing on the Friday night of Ridgefest on September 10, 2021. She said that The Robertson Boys would be playing on October 9, 2021, and that she would need volunteers to assist in the concession trailer.

C. Update on Games at Heritage Farm Park. Kelly Riddle said that she would send an email out to Board members regarding ideas for games to be added to Heritage Farm Park at a low cost.

Kelly Riddle left the meeting at 8:27 p.m.

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

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| Possible Special Called meeting: | Week of September 6, 2021 |
| Next regular meeting: | September 16, 2021 |
| Ridgefest: | September 9-11, 2021 |
| Heritage Day: | September 25, 2021 |
| Music in the Park: | October 9, 2021 (The Robertson Boys) |

9. PUBLIC COMMENTS

Patti Dmuchowski, 7230 Hidden View Drive in Oak Ridge, asked the Board to consider adding signs to warn cars to stop when people are crossing at the crosswalk at the entrances off of Lisa Road. She also suggested that a crosswalk be painted at the parking lot entrance off of Linville Road and said that the tree on the right as you exit from the parking lot was causing a blind spot. Dmuchowski suggested that one or two chess tables or checker tables be added to the Park.

10. ADJOURNMENT

Kyle Anders made a motion to adjourn the meeting at 9:00 p.m. Phyllis Anders seconded the motion, and it was passed unanimously (5-0).

