



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
MAY 20, 2021 – 7:00 P.M.
(Held electronically via the Zoom platform and in person)**

MINUTES

Members Present

John Browning, Co-Chair (in person)
John Garrett, Co-Chair (in person)
Phyllis Anders (in person)
Kyle Anders (in person)
Mike Kimel, Alternate (in person, sitting)
Kelly Riddle (in person)*arrived at 7:02 p.m.
Tracy Street (via Zoom)

Staff Present

Terry Lannon, Parks & Recreation Director
(via Zoom)
Ashley Royal, Deputy Clerk (in person)

Members Absent

Maureena Shepherd, Alternate
Brady Young

CJ Annunziato, Teen Advisor

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Board members joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Co-Chair John Browning called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

Browning suggested that the agenda be amended to allow for Amy Nelson, Jen Hoch and Katelyn Hawley to make event presentations under New Business.

John Browning made a motion to approve the amended agenda. Phyllis Anders seconded the motion, and the agenda was passed unanimously (6-0).

3. APPROVAL OF MEETING MINUTES

Mike Kimel made a motion to approve the minutes of the April 15, 2021 regular meeting. Kyle Anders seconded the motion, and the minutes were approved unanimously (7-0).

4. NEW BUSINESS

- A. Consideration/Approval of Be the Match 5K that includes food trucks at the park (Amy Nelson).** Amy Nelson requested to have food trucks at this year's Be the Match 5K on Saturday, October 30, 2021. She said that the event would take place from 3 -5 p.m. and that the food trucks would be set up near the shelter #2.

Kyle Anders made a motion to approve the food trucks to be used on October 30, 2021, for the Be the Match 5K. Kelly Riddle seconded the motion, and it was passed unanimously (7-0).

- B. Consideration/Approval of Fundraising Bake Sale at the park (Jen Hoch).** Jen Hoch requested to sell baked goods at the park to benefit a close friend's adoption. She said that she would like to sell once a month on Saturdays in the mornings near the ball fields. Lannon suggested that Hoch wait until the fall sports begin so that she would have larger crowds.

Mike Kimel made a motion to approve Jen Hoch's bake sale at the park for the fall. Phyllis Anders seconded the motion, and it was passed unanimously (7-0).

- C. Consideration/Approval of a Youth Summer Running Program at the park (Katelyn Hawley).** Hawley requested to host a summer running program at the park on Tuesdays, Wednesdays, and Thursdays from 8:30 a.m. – 10:00 a.m. for 6 weeks at no cost for rising 4th and 5th graders. The program would end with a race day on Saturday, July 31st at 8:30 a.m.

Tracy Street made a motion to approve Katelyn Hawley's Youth Summer Running Program that will run for 6 weeks and end with a race on Saturday, July 31, 2021. Kelly Riddle seconded the motion, and it was passed unanimously (7-0).

- D. Consideration/Approval of pricing for commemorative items at the park (Terry Lannon).** Lannon said that he would like to establish pricing for commemorative items at the park. He recommended that \$350 be charged for a commemorative tree and plaque and \$165 for just a plaque. The Board agreed by consensus to these pricing recommendations.

5. STAFF REPORT

Parks & Recreation Director Terry Lannon made the following updates to the Board:

- Lannon presented the financial report which is hereby made by reference and apart of the minutes.
- ORYA's lease agreement on the maintenance building is up on July 1, 2021. Lannon said that this Board would review the agreement at their June meeting and that the ORYA would review it as well.
- Lannon told the Board that Councilman Jim Kinneman is interested in putting WiFi at Oak Ridge Town Park. A lengthy conversation ensued regarding the placement of WiFi at the park.

6. ORYA REPORT

Riddle made the following report:

- Riddle said that ORYA is now able to use the fields at Oak Ridge Elementary School.
- She reported that a new ORYA maintenance director had been announced

- Riddle said that all spring sports were ending and that many camps were planned for the summer.

Riddle left the meeting at 8:15 p.m.

7. OLD BUSINESS

- A. **Update on Redmon House restoration (Phyllis Anders).** Phyllis Anders said that the subcommittee had met virtually with Hill Studio to review a preliminary plan on the Redmon House restoration project.
- B. **Update on 2021 Music in the Park series (Phyllis Anders).** Phyllis Anders announced that Never Too Late Bluegrass Band would be performing on June 12th. She asked Board members if they felt comfortable using the concession trailer and cooking hamburgers and hot dogs for the remainder of the concert series. A lengthy conversation ensued regarding COVID-19 safety and food preparation. The Board agreed by consensus to resume cooking and to use the concession trailer beginning in June.

Tracy Street left the meeting at 8:38 p.m.

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

Movie in the Park:	June 4, 2021
Music in the Park:	June 12, 2021
Next regular meeting:	June 17, 2021

9. PUBLIC COMMENTS

None

10. ADJOURNMENT

John Browning made a motion to adjourn the meeting at 8:54 p.m. John Garrett seconded the motion, and it was passed unanimously (5-0).

