



OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING
APRIL 15, 2021 – 7:00 P.M.
(Held electronically via the Zoom platform and in person)

MINUTES

Members Present

John Browning, Co-Chair (in person)
John Garrett, Co-Chair (in person)
Phyllis Anders (in person)
Kyle Anders (in person)
Mike Kimel, Alternate (in person, sitting)
Kelly Riddle(*late, via Zoom, not sitting)
Maureena Shepherd, Alternate (via Zoom, not sitting)
Tracy Street (via Zoom)
Brady Young (via Zoom)

Staff Present

Terry Lannon, Parks & Recreation Director
(via Zoom)
Ashley Royal, Deputy Clerk (in person)

CJ Annunziato, Teen Advisor (via Zoom)

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Parks & Recreation Advisory Board members participated by simultaneous communication. Board members joined and participated in the entire meeting, unless otherwise noted.

1. CALL TO ORDER

Co-Chair John Garrett called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

Garrett suggested that the agenda be amended to allow for Crazy Running and Bella Jansson to make event presentations under New Business.

John Browning made a motion to approve the amended agenda. Kyle Anders seconded the motion, and the agenda was passed unanimously (7-0).

3. APPROVAL OF MEETING MINUTES

Mike Kimel made a motion to approve the minutes of the March 18, 2021 regular meeting and the March 30, 2021 special meeting. John Browning seconded the motion, and the minutes were approved unanimously (7-0).

4. STAFF REPORT

Parks & Recreation Director Terry Lannon made the following updates to the Board:

- Lannon presented the financial report which is hereby made by reference and apart of the minutes.
- Lannon reported that the PARTF grant for the Whitaker property would be submitted by May 3, 2021.

5. ORYA REPORT

Kelly Riddle reported that all spring programs are underway. She said that practice fields at Oak Ridge Elementary School should be able to be used within the next month. Lannon asked for Riddle's assistance with obtaining the spring schedule, and Riddle replied that she would ask Kelly Hayes to send to him.

6. NEW BUSINESS

- A. Consideration/Approval for Crazy Running to hold practices at the park (Katrin Dail).** Dail asked the Board's permission to hold Crazy Running practices at the park starting this June on Monday mornings from 9:00-10:00 a.m. and on Thursday evenings from 6:00-7:00 p.m. for eight weeks. She said that the program would be for up to twenty children who are between 5-14 years of age. Lannon told the Board that this program would qualify for a green space permit.

Brady Young made a motion to approve Crazy Running practices at the park to begin in June on Mondays from 9:00-10:00 a.m. and on Thursdays from 6:00-7:00 p.m. for eight weeks. Tracy Street seconded the motion, and it was passed unanimously (7-0).

- B. Consideration/Approval of public concert at the amphitheater (Vincent Horne).** Horne asked the Board to approve a public concert in late summer that would raise money for local charities. Horne asked the Board to waive the amphitheater rental fee. Lannon said that the amphitheater deposit should be collected and that staff charges would be \$40.00. Horne said that he would return to the Board when a date had been determined.

- C. Consideration/Approval of kids' community camp to held on multipurpose field sponsored by Cornerstone Baptist Church (Terry Lannon presenting for Hannah Spear Frodge)** Lannon told the Board that Cornerstone Baptist Church wanted to rent one multipurpose field to host a community camp on August 2-August 5 from 5-9 p.m. Lannon said that he did not have the ORYA schedule yet so he was not sure if a field would be available. Lannon told the Board that this would be a free camp and that it was requested that the field rental fee be waived.

*Kelly Riddle joined the meeting via Zoom at 7:31 p.m.

John Browning made a motion to approve Cornerstone Baptist Church kids' community camp on August 2-August 5 from 5:00 -9:00 p.m. contingent upon ORYA's field schedule, the field maintenance schedule and to waive the field rental fee. Kyle Anders seconded the motion, and it was passed unanimously (7-0).

- D. Consideration/Approval of Oak Ridge Elementary School Drama Club's community play at the amphitheater (Brian Albrecht or Julie Surprenant).**

Surprenant requested that the drama club use the amphitheater to present a play on May 22, 2021 at 6 p.m. and May 23, 2021 at 2 p.m. Surprenant requested that the amphitheater be used for practicing the week of May 17, 2021 and that To the Moon and Back Frozen Treats vendor be allowed to sell items on both performance days. Lannon said that Kona Ice is the exclusive frozen drink vendor for the park and that To the Moon and Back was granted permission to sell frozen treats at all Music in the Park events. Young suggested talking with Kona Ice to see if they would be interested in selling frozen treats during the drama club's presentations and if not To the Moon and Back Frozen Treats would be allowed to be the vendor for those dates. Lannon said that he would talk with Pam with Kona Ice as soon as possible.

CJ Annunziato left the meeting (via Zoom) at 7:49 p.m.

Brady Young made a motion to approve the presentation of a community play by the Oak Ridge Elementary School's Drama Club to be held at the amphitheater on May 22 and May 23, 2021, that the fees for the practice days be waived and the frozen treat vendor selection be determined by Terry Lannon. Mike Kimel seconded the motion, and it was passed unanimously (5-0).

- E. Consideration/Approval of Oak Ridge Elementary School's 5th Grade Promotion Ceremony at the amphitheater on June 3, 2021 (Luci Milan or Julie Surprenant).** Surprenant requested that the amphitheater be used to host ORE's 5th grade promotion ceremony on June 3, 2021 from 8:00 a.m. – noon. She said that shelter #1 would be needed to host a breakfast and that Rio Grande would cater the lunch.

Tracy Street made a motion to approve Oak Ridge Elementary School's 5th grade promotion ceremony to be held on June 3, 2021 from 8:00 a.m. – noon at the amphitheater, the use shelter #1 and for all fees to be waived. Kyle Anders seconded the motion, and it was passed unanimously (5-0).

- F. Consideration/Approval of a 5K at the park (Bella Johnson).** Johnson requested that the park be used for a 5k on May 22, 2021 beginning at 9:00 a.m. with a rain date of May 29, 2021. She said that Tom Collins, ORYA President, had agreed to pay for the insurance for this event. Lannon said that he could meet with Johnson prior to the event to assist with planning a safe running route.

John Browning made a motion to approve a 5K to be held at the park on May 22, 2021 with a rain date of May 29, 2021. Mike Kimel seconded the event, and it was passed unanimously (5-0).

7. OLD BUSINESS

- A. Update on Redmon House restoration (Phyllis Anders).** Phyllis Anders reported that the Redmon House subcommittee met on April 9, 2021 with the architects from Hill Studios to discuss the restoration process and what elements should be preserved. She said that the group would meet again in May. Lannon asked if this Board would need to present a business plan and a proposed fee schedule for the Redmond House, and Board agreed by consensus to request that this topic to place on the subcommittee's next meeting agenda.
- B. Update on 2021 Music in the Park series (Phyllis Anders).** Phyllis Anders reported that The Tyler Millard Band's concert was canceled due to inclement weather on April 10, 2021. She said that Tyler Millard had requested to have a rain date, and the Board

agreed by consensus to ask Barefoot Modern's permission to add a second band to perform on July 10, 2021. Lannon agreed to speak with Robert Beverly, a member of Barefoot Modern, to see if their band would agree to Tyler Millard's band playing at the July Music in the Park. Anders reported that the next concert would feature The Grassifieds to be held on Saturday, May 8, 2021. Royal said that neither she nor Sandra Smith would be able to attend the event so another person would need to be identified to assist with the money.

- C. Selection of P&R Advisory Board representative to serve as a liaison on Special Events Committee.** Garrett asked Board members to let John Browning or he know if they were interested in serving as a liaison on the Special Events Committee. He said that John Browning and he would continue to serve in the liaison capacity in the interim.

8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS

Music in the Park:	May 8, 2021
Next regular meeting:	May 20, 2021

9. PUBLIC COMMENTS

Patti Dumuchowski updated the Board on the Special Events Committee's fundraising plan for the new Veterans site. She said that the Committee had determined that the new site name would be Veterans Honor Green.

John Browning made a motion to accept the new veterans site name as Veterans Honor Green. Mike Kimel seconded the motion, and it was passed unanimously (7-0).

10. ADJOURNMENT

Kelly Riddle made a motion to adjourn the meeting at 8:46 p.m. Phyllis Anders seconded the motion, and it was passed unanimously (7-0).