



**OAK RIDGE TOWN COUNCIL SPECIAL CALLED MEETING  
MARCH 22, 2019- 9:00 A.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Spencer Sullivan, Mayor  
Jim Kinneman, Mayor Pro Tem  
George McClellan  
Ann Schneider

**Staff Present**

Bill Bruce, Town Manager  
Sandra Smith, Town Clerk  
Sean Taylor, Planning Director

**Members Absent**

Doug Nodine

**1. CALL TO ORDER**

Mayor Spencer Sullivan called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

*Councilwoman Ann Schneider made a motion to approve the meeting agenda. Councilman George McClellan seconded the motion, and it was passed unanimously (4-0).*

**3. DISCUSSION/APPROVAL OF BUDGET AMENDMENT**

Town Manager Bill Bruce explained that equipment that will be used at the recently-purchased Whitaker property and in the park was included in the 2019-20 fiscal year budget. Bruce said in discussions at staff meeting with Parks & Recreation Director Terry Lannon, it was determined that the Kubota RTV-X1100 and 100-gallon UTV sprayer could be used now since the fiscal year does not coincide with the growing season. The suggestion had been made to authorize the purchase of the equipment in the current fiscal year and reduce the Parks & Recreation budget request by the same amount for the 2019-20 fiscal year.

Bruce said a budget amendment would be required to make the purchases in the current fiscal year.

*Councilwoman Schneider made a motion to authorize the budget amendment of \$21,200 out of this year's general fund to support the purchase of the Kubota RTV and the UTV sprayer. Mayor Pro Tem Kinneman seconded the motion, and it was passed unanimously (4-0).*

**4. ADJOURNMENT**

*Councilman McClellan made a motion to adjourn the meeting at 9:05 a.m. Councilwoman Schneider seconded the motion, and it was passed unanimously (4-0).*

Respectfully Submitted:

Sandra B. Smith, CMC, NCCMC  
Town Clerk

Spencer Sullivan  
Mayor