



**OAK RIDGE HISTORIC PRESERVATION COMMISSION
SPECIAL CALLED MEETING
NOVEMBER 29, 2017 - 7:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Ann Schneider, Chair
Debbie Shoenfeld, Vice Chair
Kristin Kubly
Barbara Engel, Alternate (Sitting)
Brian Hall, Alternate (Sitting)

Staff Present

Bill Bruce, Interim Co-Town Manager

Members Absent

Paul Woolf
Caroline Ruch

1. CALL MEETING TO ORDER

Chair Ann Schneider called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

Kristin Kubly made a **motion** to approve the meeting agenda. **Debbie Shoenfeld** seconded the motion, and it was passed unanimously (5-0).

3. HPC TRAINING/MOCK COA HEARING

The Commission held training and a mock COA hearing for its members.

4. ADJOURNMENT

Kristin Kubly made a **motion** to adjourn the meeting at approximately 8:15 p.m. **Debbie Shoenfeld** seconded the motion, and it was passed unanimously (5-0).

Respectfully Submitted:

Sandra B. Smith, NCCMC, CMC
Interim Co-Town Manager/Town Clerk

Deborah D. Shoenfeld
Vice Chair