



**OAK RIDGE PARKS & RECREATION COMMISSION MEETING
OCTOBER 19, 2017 – 7:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Tracy Street, Chair (Arrived at 7:17 p.m.)
Phyllis Anders, Vice Chair
Barry Knight
Brady Young
Mike Cronan, Alternate (Sitting)

Staff Present

Terry Lannon, Parks & Recreation Director
Sandra Smith, Town Clerk

Members Absent

Michelle Davidson
Rosemarie Warosh, Youth Representative

1. CALL TO ORDER

Phyllis Anders called the meeting to order at 7:15 p.m. (Chair Tracy Street was running late due to a work commitment.)

2. APPROVE AGENDA

Barry Knight made a **motion** to approve the meeting agenda. **Brady Young** seconded the motion, and it was passed unanimously (4-0).

Tracy Street arrived and took over the meeting.

3. APPROVAL OF MEETING MINUTES

Phyllis Anders made a **motion** to approve the minutes of the August 17, 2017, and the September 21, 2017 meetings. **Tracy Street** seconded the motion, and it was passed unanimously (5-0).

4. STAFF REPORT

Parks & Recreation Director Terry Lannon presented the staff report:

- **Finance report.**
- **Phase II update.** Trees around the parking lot have been planted, and staff is working with the contractor to correct the issue with the striping in the parking lot. The parking lot has a one-year warranty.
- **ORYA usage agreement.** The first draft of the annual usage agreement has been sent to ORYA, which only contained one small change from the previous year.
- **Capital budget requests.** Any capital requests for the 2017-18 fiscal year budget should be sent to Lannon, as that process will begin in December. Lannon suggested the possibility of adding another element to the old playground, and said slides were going to be moved and reconfigured to conform with new playground safety guidelines. He

said he also planned to include making changes to the retaining wall on the playground. Some small equipment, such as a weedeater, will also be included in next year's budget request.

- **Facility use.** Fall sports and shelter rentals are winding down for the year, and tournaments are going well.

5. NEW BUSINESS

ORYA fundraiser at the park.

Barry Knight made a **motion** to waive the fee for the amphitheater and shelter 1 (if it has not been reserved) for the ORYA fundraiser. **Tracy Street** seconded the motion, and it was passed unanimously (5-0).

6. OLD BUSINESS

- A. **Heritage Day.** Commission members discussed the recent Heritage Day event and how it might be improved next year.
- B. **Concession trailer.** The Commission continued discussion on the proposed concession trailer and its specifications.

7. OTHER DISCUSSION ITEMS/ANNOUNCEMENTS/REMINDERS

- A. **Light up the Night luminary event:** December 2 (6-8 p.m.)
- B. **Next meeting:** November 16, 2017

8. CITIZEN COMMENTS

Knight asked to revisit the issue of the proposed Fields 5 and 6 (a youth baseball/softball and a multipurpose practice field), which were approved last year by the Town Council as part of its 5-year Capital Improvement Plan. Knight said he did not believe there was justification for the baseball/softball field. He said he would prefer to see two multipurpose practice fields, which he said were needed by ORYA, and that the baseball/softball field would only be used by out-of-town travel teams. Discussion ensued, and Lannon said the economic impact for the Town could be \$500,000 per year if the additional baseball/softball field is built. Street said it bothered her that the Commission had turned down requests from local groups for the multipurpose game fields to be used for practice because the groups said they did not have adequate space to practice elsewhere. Anders agreed. Young, who is also president of ORYA, said bigger tournaments could be accommodated at the park with the addition of another baseball/softball field. He said he did not want to be short-sighted, but from the perspective of ORYA, general field spaces are the biggest need.

Barry Knight made a **motion** to request that the Town Council not build the proposed baseball/softball field and instead turn the entire area for Fields 5 and 6 into a lighted multipurpose practice facility. **Phyllis Anders** seconded the motion, and it was passed unanimously (5-0).

9. ADJOURNMENT

Barry Knight made a **motion** to adjourn the meeting at 8:32 p.m. **Tracy Street** seconded the motion, and it was passed unanimously (5-0).

Respectfully submitted:



Sandra B. Smith, NCCMC, CMC
Town Clerk



Tracy Street
Chair