



**OAK RIDGE HISTORIC PRESERVATION COMMISSION  
SPECIAL CALLED MEETING  
SEPTEMBER 13, 2017 – 11 A.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Ann Schneider, Chair  
Debbie Shoenfeld, Vice Chair  
Kristin Kubly  
Paul Woolf

**Staff Present**

Sandra Smith, Town Clerk

**Members Absent**

Caroline Ruch

**1. CALL MEETING TO ORDER**

Chair Ann Schneider called the meeting to order at 11:00 a.m.

**2. APPROVE AGENDA**

**Kristin Kubly** made a **motion** to approve the meeting agenda. **Debbie Shoenfeld** seconded the motion, and it was passed unanimously (4-0).

**3. DISCUSSION OF HISTORIC OAK RIDGE CELEBRATION**

Commission members and meeting attendees discussed details of the upcoming Explore Historic Oak Ridge event on September 16.

**4. ADJOURNMENT**

**Debbie Shoenfeld** made a **motion** to adjourn the meeting at 1:10 p.m. **Paul Woolf** seconded the motion, and it was passed unanimously (4-0).

Respectfully Submitted:

  
Sandra B. Smith, NCCMC, CMC  
Town Clerk

  
Ann Schneider  
Chair