



OAK RIDGE SPECIAL EVENTS COMMITTEE
Meeting - In Person
July 10, 2025 - 6pm

Attendees: Barb Engel, Diana Macklin, Ann Schneider, Brent Carrickhoff, Martha Pittman, Amy Carrickhoff and Patti Dmuchowski

1. Call Meeting to Order at 6:00 – Patti Dmuchowski
2. Approve Agenda – Motion by Brent Carrickhoff, 2nd by Diana Macklin and motion accepted. (Noted incorrect date July 11 vs July 10)
3. Approve Minutes of June 12, 2025 – Motion by Barb Engel, 2nd by Amy Carrickhoff, and motion accepted.
4. Veterans Honor Green - Status Update:
 - a. Phase 2 status – Construction has started and expect Aug completion.
 - o Note: I stopped by the site on 7/14/25 and Shannon from Parker Construction and John were working at the site. 50 cement footings have been poured, and he has not touched any roots. Frank Whitaker stopped by earlier in the week and was very pleased with the progress.
 - b. 3rd Order of Pavers – Delivered & stored in Scoggins Garage
 - o To be installed by Parks & Rec staff – Waiting on date from Bill Bruce
 - c. The current total donations – Reconcile with Sandra Smith.
 - d. Interpretive panels – Pending discussion with Town Council members – Patti Dmuchowski & Ann Schneider
5. Special Events Calendar for 2025:
 - a. Memorial Day Ceremony – Monday, May 26, 2025 – Completed; very successful.
 - b. Kids Bike Parade – Friday, July 4, 2025 – Completed. Great article in Kville news!
 - a. Items that went well/items that did not go well
 - i. Decorations were much better – not a lot to clean up
 - ii. Business Participants were happy
 - iii. Scouts were great this year. They were helping out in all areas and great Presentation of the Colors/Anthem.
 - iv. Music was terrific – Thanks to ORYA, Matt & Ann Schneider
 - v. Microphone was not effective at the starting line. Move to mid-way from concession stand and use ORYA system. Also provide microphone at the decorations table for announcements.

- vi. Need sign for the Confident Kids Tent for Raffle
 - vii. Move instructions for parents to corner of sidewalk by parking lot and playground
 - viii. Create Large Map for the parents on the 3 available routes. Inform Scouts of routes. Use in Press releases. Amy Carrickhoff to create.
 - ix. Don't put the ice cream truck too close to the hot dog trailer. Caused congestion at the corner.
 - x. Collected \$215. 65 from hot dog sales and donations.
 - xi. Need better publicity with local news. Martha Pittman suggested using #'s on Facebook.
 - xii. Thank You notes have been sent out to all vendors.
 - xiii. Rose Shetzley's spreadsheet was very helpful and will be updated with items noted.
 - xiv. I stopped by the OR Fire Department and talked to Chief Ken Gibson about using one of the firetrucks to spray water on the kids. He indicated that they do a similar exercise for the OR Elementary school and would be happy to participate next year.
 - xv. Suggestions were discussed for 2026 4th which will be the 250th celebration of America. Possible concert and ceremony at night at the farmhouse.
 - 1. Contact Ray & Karen Parrish to develop a contest for 5th graders to submit an essay on the 250th and read at the ceremony. – Patti Dmuchowski
 - 2. Check if Amy's BIL would like to speak.
 - 3. See if local ROTC, ORMA & DAR would like to participate.
 - 4. Check if the NWHS could provide music.
 - 5. Participation with the DAR – Barb Engel
- c. 911 – Thursday, Sept 11, 2025. Display up Sunday, Sept 7, thru Sept 13, 2025.
- a. Actual ceremony will be on Thursday, September 9th at 9am at the flagpole.
 - b. Patti Dmuchowski also discussed the Fire Department's participation at the ceremony and Chief Ken Gibson said they will be there.
 - c. Check with Angie at ORMA if they are available to participate.
- d. Heritage Day – September 27, 2025. The Committee decided on muffins, i.e., blueberry, apple, pumpkin, etc. Judges are needed. - Claudia Whittaker
- e. Veterans Day – Tuesday, Nov 11, 2025, at 10am – Speaker Christian Castelli – need to re-confirm – Ann Schneider
- f. LUN – Saturday, December 6, 2025

6. LUN – Move the installation of the installation of the luminaries to Saturday, Nov 29 and Sunday Nov 30. Discussed that it was the weekend right after Thanksgiving, but we should be able to get more students and folks visiting for the holiday. Martha Pittman also suggested the use of the HS Key Club and students that need to get community

hours. Amy Carrickhoff spoke of a “shadowing” program that Brent Carrickhoff had been involved with and maybe could be used for the luminary installation.

7. Additional Business -

The Farmhouse Open House is scheduled for Saturday, Sept 14, 2025. Patti Dmuchowski spoke to John Browning at the July Town Council Meeting and suggested that SE and all the other Town Committees have a table there to give out information on each committee. I feel that folks will not come out for an individual Open House scheduled at a later date, but folks will come just to see the new Farmhouse. He is going to talk to Caroline and the Board to see if this is feasible. Suggest that we prepare a pamphlet to distribute – Sue Madison

9. Meeting Adjourned at 6:55 with a motion by Diana Macklin, 2nd by Amy Carrickhoff and motion approved.

10. August 14th meeting at 7pm at the Farmhouse? Patti needs to book with Ashley.

Respectfully Submitted by:

Patti Dmuchowski, Chair