



**OAK RIDGE TOWN COUNCIL MEETING
MARCH 1, 2018 – 7:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Spencer Sullivan, Mayor
Jim Kinneman, Mayor Pro Tem
George McClellan
Doug Nodine
Ann Schneider

Staff Present

Sandra Smith, Town Clerk
Sam Anders, Finance Officer
Michael Thomas, Town Attorney
Bill Bruce, Planning Director/Town Manager

1. CALL TO ORDER

Mayor Spencer Sullivan called the meeting to order at 7:00 p.m.

A. Invocation.

Donovan McCorkle of The Summit Church offered the invocation.

B. Pledge of Allegiance.

2. APPROVE AGENDA

Councilman George McClellan made a **motion** to approve the meeting agenda.
Councilwoman Ann Schneider seconded the motion, and it was passed unanimously (5-0).

3. APPROVE MINUTES

Mayor Pro Tem Jim Kinneman made a **motion** to approve the minutes of the February 1, 2018 meeting. **Councilwoman Schneider** seconded the motion, and it was passed unanimously (5-0).

4. RESOLUTIONS, PROCLAMATIONS, ANNOUNCEMENTS

None

5. REPORT FROM GUILFORD COUNTY SHERIFF'S OFFICE

Sgt. Latoya Howell of the District 1 office of the Guilford County Sheriff's Office introduced Master Cpl. Brewer, who was also at the meeting. She reported that last year, there were 535 Part 1 crimes reported (which include breakings & enterings and violent acts such as arson, homicide and theft); of those, 89 were in Oak Ridge.

She said crime for the year was down 51 percent from last year at this time. Howell encouraged residents to lock the doors to their vehicles, and to leave valuable items at home or store them out of sight.

6. REPORT FROM OAK RIDGE FIRE DEPARTMENT

Assistant Chief Sam Anders reported there had been 65 calls in February, with 27 of a medical nature and 38 of a fire/service nature. Anders advised residents to clean their smoke and CO detectors, and to replace them as needed. He also urged residents to plan various escape routes and an outdoor meeting place so that they are prepared in case their homes must be evacuated.

7. TOWN MANAGER'S REPORT

A. Standing committee appointments.

Councilwoman Schneider made a **motion** to appoint John Garrett as an alternate to the Parks & Recreation Commission and Brian Hall as a regular member of the Historic Preservation Commission. **Mayor Pro Tem Kinneman** seconded the motion, and it was passed unanimously (5-0).

B. Streetscape Vision Plan committee.

Councilman McClellan made a **motion** to approve the appointment of the following people to the Streetscape Vision Plan committee: Paul Woolf, Steve Wilson, Kevin James, Maureena Shepherd, Philip Cooke, Steve Lantz, Jason Streck, Joe Seganish and Sandra Smith. **Councilman Doug Nodine** seconded the motion, and it was passed unanimously (5-0).

C. Amendment to Town Attorney's contract.

The resolution to amend the contract is as follows:

RESOLUTION R-2018-01

**RESOLUTION
TO MODIFY THE
TOWN ATTORNEY CONTRACT**

WHEREAS, the Town Attorney, J. Michael Thomas, of Sparrow Dennis & Medlin PA, of Greensboro, North Carolina, has requested that the Town Attorney Contract be modified to clarify the party reference to the town attorney and to adjust the retainer amount to reflect Mr. Thomas's length of service to the Town and municipal law experience, together with the additional municipal law experience and legal support to the Town represented by the partners and staff in said law firm, which requests the Town Council deems reasonable;

NOW, THEREFORE, BE IT RESOLVED:

That the Town Attorney Contract entered into 11 April 2005 between Town of Oak Ridge and J. Michael Thomas, Attorney at Law, be and is hereby modified effective 1 July 2018 as follows:

1. Section 1 "PARTIES" is hereby modified and amended by striking the phrase and party-reference "J. MICHAEL THOMAS, OF COUNSEL, SPARROW WOLF & DENNIS, P.A." and substituting therefor the phrase and party-reference "J. MICHAEL THOMAS, AND SPARROW DENNIS & MEDLIN PA".
2. Section 3 "PAYMENT FOR SERVICES" is hereby modified and amended by striking the term and amount "\$25,000.00" and substituting therefor the term and amount "\$30,000.00".

Adopted, this 1st day of March, 2018.

Councilman McClellan made a **motion** to adopt Resolution R-2018-01 to modify the contract with the Town Attorney. **Councilwoman Schneider** seconded the motion, and it was passed unanimously (5-0).

D. Approval of 2019 Urban Archery Season.

Mayor Pro Tem Kinneman made a **motion** approve Urban Archery Season in the Town for 2019. **Councilman McClellan** seconded the motion, and it was passed unanimously (5-0).

8. OLD BUSINESS

Solid Waste Franchise Agreement (Second reading).

Mayor Sullivan said he had missed the first reading, since he was not at the February 1 meeting, but said approval of the agreement would provide a 3-year extension to Waste Industries for garbage and recycling pick up.

The ordinance is as follows:

O-2018-02

**Town of Oak Ridge
Solid Waste Franchise Ordinance
Second Reading**

BE IT ORDAINED by the Governing Board of the Town of Oak Ridge, North Carolina, that the Waste Collection Franchise Agreement between the Town of Oak Ridge and Waste Industries, Inc., originally dated April 2, 2009, renewed on March 31, 2012 and March 31, 2015, and currently expiring on March 31, 2018, is hereby renewed for a period of three years until March 31, 2021.

Passed this 1st day of March, 2018.

Mayor Pro Tem Kinneman made a **motion** to approve the second reading of the Solid Waste Franchise Ordinance. **Councilman McClellan** seconded the motion, and it was passed unanimously (5-0).

9. PUBLIC COMMENTS

- NC Rep. John Faircloth said he expected to be Oak Ridge’s representative after the fall election, when redistricting would take place. He told the audience a little about his public service, and said citizens could feel free to contact him if they need something, even between now and the fall election.
- Van Tanner, a resident of the Ashton Park subdivision, expressed concern about the “monstrosity” that had been installed by the gas company on the side of the road near the entrance to the neighborhood. Tanner said he and others were concerned of the effect it might have on property values, and said they were hoping landscaping would help hide it but, at about 14 feet tall, that would be a challenge. He said the Town’s help might be needed.

Mayor Sullivan asked that communications be directed to Town Manager Bruce.

10. MONTHLY FINANCIAL UPDATE

Finance Officer Sam Anders presented the financial report, which is hereby incorporated by reference and made a part of the minutes. He also submitted a budget amendment for approval.

Mayor Pro Tem Kinneman made a **motion** to accept the financial report. **Councilman McClellan** seconded the motion, and it was passed unanimously (5-0).

Councilman McClellan made a **motion** to approve the budget amendment. **Councilwoman Schneider** seconded the motion, and it was passed unanimously (5-0).

11. COMMUNITY UPDATES

A. Merchants of Oak Ridge.

MOR President Phillip Hanks said three new members had joined in the last month, that the scholarship application for a Northwest High School senior was available online, and planning for RidgeFest was underway.

B. Board of Adjustment.

No meeting

C. Historic Preservation Commission.

Vice Chair Debbie Shoenfeld reported on the Commission’s February 21 meeting, where she was elected as chair and Caroline Ruch was elected vice chair. Two COAs

were approved at the meeting, and letters and applications had been mailed out for the Historic Heritage Grants.

D. Parks & Recreation Commission.

No report

E. Finance Committee.

Chair John Jenkins reported there had been two budget meetings, and the next meeting would be held March 12.

F. Planning & Zoning Board.

Vice Chair Bobbi Baker said Ron Simpson had been re-elected as chair and she had been re-elected as vice chair at the February 22 meeting. In addition, a site plan had been conditionally approved for Ai Church's parking lot and free-standing restroom. Baker said Steve Wilson had volunteered to serve as the Board's representative on the Streetscape Vision Plan committee.

12. PUBLIC COMMENTS

- Debbie Shoenfeld, 8501 San Siro Farm Court, announced that St. James AME Church will hold two volunteer paint parties. She said the church was hoping to get help painting its building.

13. COUNCIL COMMENTS

14. ADJOURNMENT

Councilman McClellan made a **motion** to adjourn the meeting at 7:43 p.m. **Mayor Pro Tem Kinneman** seconded the motion, and it was passed unanimously (5-0).

Respectfully Submitted:

Sandra B. Smith, NCCMC, CMC
Town Clerk

Spencer Sullivan
Mayor