



**OAK RIDGE PLANNING & ZONING BOARD MEETING  
OCTOBER 24, 2019 – 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Board Members Present**

Ron Simpson, Chair  
Nancy Stoudemire, Vice Chair  
Steve Wilson  
Larry Stafford  
Tammy Gardner

**Staff Present**

Sean Taylor, Planning Director  
Sandra Smith, Town Clerk

**Board Members Absent**

Patti Paslaru  
Jason Streck  
Maureena Shepherd, Alternate

**1. CALL TO ORDER**

The meeting was called to order by Chair Ron Simpson at 7:00 p.m.

**2. APPROVE AGENDA**

*Steve Wilson made a motion to approve agenda. Nancy Stoudemire seconded the motion, and it was passed unanimously (5-0).*

**3. APPROVE MINUTES**

*Nancy Stoudemire made a motion to table approval of the minutes of the August 22, 2019 meeting. Tammy Gardner seconded the motion, and it was passed unanimously (5-0).*

**4. NEW BUSINESS**

**Subdivision Case # SUB-19-08: Pemberly Estates:** The property is located at 2842 and 2862 Oak Ridge Road, on the south side of Oak Ridge Road, approximately 400 feet west of the intersection with East Harrell Road, in Oak Ridge Township. It is owned by Linda Sullivan, Spencer Sullivan, Ruth D. Edwards, Ruby B. Dance and Susan Thomas.

Planning Director Sean Taylor read the property description into the record and presented the staff report, which is hereby incorporated by reference and made a part of the minutes. He noted that the applicant had requested a waiver regarding the road connection to adjoining properties since the surrounding properties have either already been developed or the topography of the property would make a road connection extremely difficult.

*After discussion, Tammy Gardner made a motion to approve the subdivision plan. Steve Wilson seconded the motion, and it was passed unanimously (5-0).*

*Tammy Gardner made a motion to approve the waiver request due to physical hardship. Nancy Stoudemire seconded the motion, and it was passed unanimously (5-0).*

**5. PUBLIC COMMENTS**

- Mayor Spencer Sullivan, one of the owners of the property for which the subdivision plan was just approved, said he had lived on the property for nearly 45 years and it would be bittersweet to leave. He said this would likely be the last time he addressed the Board while he was still mayor, and he thanked the Board members for their service. He said he thought the Council and the Planning & Zoning Board had agreed well over 90 percent of the time, and that the Board itself often had a split vote on those occasions that the Council and Board did not agree. He said the Town of Oak Ridge would not look like it did without the Board members' hard work.

**6. ADJOURNMENT**

*Tammy Gardner made a motion to adjourn the meeting at 7:18 p.m. Nancy Stoudemire seconded the motion, and it was passed unanimously (5-0).*

Respectfully Submitted:

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Sandra B. Smith, NCCMC, CMC  
Town Clerk

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Ronald D. Simpson  
Chair