



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD
SPECIAL CALLED MEETING
OCTOBER 28, 2019 – 6:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Tracy Street, Chair
Phyllis Anders, Vice Chair
Kyle Anders
John Browning
Tom Collins, ORYA Representative
John Garrett
Mike Kimel, Alternate (Sitting)
Brady Young-arrived at 6:06 p.m.
Maureena Shepherd, Alternate (Not Sitting)

Staff Present

Terry Lannon, Parks & Recreation Director
Ashley Royal, Deputy Clerk

CJ Annunziato, Teen Advisor-arrived at 6:40 p.m.

1. CALL TO ORDER

Chair Tracy Street called the meeting to order at 6:04 p.m.

2. APPROVE AGENDA

John Browning made a motion to approve the meeting agenda. Kyle Anders seconded the motion, and it was passed unanimously (7-0).

Brady Young arrived at the meeting and was seated replacing Mike Kimel.

3. DISCUSSION OF THE PROPOSED 2020 OAK RIDGE YOUTH ASSOCIATION USAGE AGREEMENT

Tom Collins shared with the Board documents that included an Agreement with the Oak Ridge Youth Association (ORYA) for use of Certain Facilities by the Town of Oak Ridge, as well as the 2016 and 2017 ORYA tax returns which are hereby incorporated by reference and made a part of the minutes.

Street asked the Board to consider each of the following items that were assigned to them at their last meeting on October 22, 3019, in order to make recommendations to Town Council to include in the 2020 ORYA Usage Agreement:

1. Collaborate on a new strategy and approach to Concessions at the park.

Tom Collins made a motion that the Oak Ridge Parks & Recreation Department will have the right of first refusal to run a concession operation at the park, but will allow ORYA to bring in non-conflicting concession vendors at times to be agreed upon with the Parks & Recreation Director. Brady Young seconded the motion, and it was passed unanimously (7-0).

2. ORYA reserves the right to use the game fields as practice fields for softball, baseball, soccer and girls' lacrosse. ORYA will provide Oak Ridge Parks & Recreation Department (OR seasonal practice schedules. At all other times scheduling for the use of the fields will be at the discretion of the ORPRD.

Kyle Anders made a motion to approve this request. Tom Collins seconded the motion, and it was passed unanimously (7-0).

3. Modify Section 11 of the Usage Agreement

The Parks & Recreation Advisory Board agreed by consensus to allow Terry Lannon and Tom Collins to reword this section to include language from the ORYA Code of Conduct.

4. The possibility of the Parks & Rec Department to discontinue scheduling external league's baseball & softball tournaments at the park. (Note-this specific request is not included in the Usage Agreement, but the following wording is included in the usage agreement: ORYA sport directors shall provide field usage schedules for the calendar year no later than the second Monday of December of the year prior to the Agreement term.)

The Parks & Recreation Advisory Board agreed by consensus that ORYA and Terry Lannon should work together so that ORYA can schedule baseball games and softball games first before external tournaments are scheduled. The Board agreed to reevaluate this topic again next year.

5. Modifications to the Maintenance Building to allow for alternate access.

The Parks & Recreation Advisory Board asked ORYA to make a proposal on the type of modification that they would like to see at the Maintenance Building along a cost estimate. (Note-this request is not included in the Usage Agreement)

6. Locked storage added to the park for quicker access and exchange of equipment and supplies.

The Parks & Recreation Advisory Board agreed by consensus to approve this request and asked Tom Collins to place the storage container at the fence near the Maintenance Building. (Note-this request is not included in the Usage Agreement)

4. CITIZEN COMMENTS

Debra Cimbala, 6698 Currieton Drive, had questions regarding meeting minutes, the process of the 2020 ORYA User Agreement gaining approval and the citizen comment placement on the agenda.

5. ADJOURNMENT

Tom Collins made a motion to adjourn the meeting at 7:53 p.m. Anders seconded the motion, and it was passed unanimously (7-0).

Respectfully submitted:

Ashley Royal
Deputy Clerk

Tracy Street
Chair