



**OAK RIDGE PARKS & RECREATION ADVISORY BOARD MEETING  
SEPTEMBER 19, 2019 – 7:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Tracy Street, Chair  
Phyllis Anders, Vice Chair  
Kyle Anders  
John Browning  
Tom Collins, ORYA Representative  
John Garrett  
Mike Kimel, Alternate  
Brady Young

CJ Annunziato, Teen Advisor

**Members Absent**

Maureena Shepherd, Alternate

**Staff Present**

Terry Lannon, Parks & Recreation Director  
Ashley Royal, Deputy Clerk

**1. CALL TO ORDER**

Chair Tracy Street called the meeting to order at 7:00 p.m.

**2. APPROVE AGENDA**

*Tracy Street made a motion to approve the agenda after amending it by moving New Business before the Staff Report. Phyllis Anders seconded the motion, and the amended agenda was passed unanimously (7-0).*

**3. APPROVAL OF MEETING MINUTES**

*John Browning made a motion to approve the August 15, 2019 meeting minutes. Brady Young seconded the motion, and the minutes were approved unanimously (7-0).*

**4. NEW BUSINESS**

- A. Triad Hindu Temple 5K Run.** Shyam Aravamudhan and Rejimon Varghese introduced themselves as board members of the new Hindu Temple in Oak Ridge and as Oak Ridge residents. They would like to host a 5k run at the park to raise awareness of their new temple as well as a fundraiser on Saturday, October 19<sup>th</sup> from 8 a.m. – 12 p. m. and will limit the runners to no more than 200 people. Lannon asked if there would be any food served, and they responded that only water would be served. Lannon said that he would like to meet them at the park to talk about their potential course. Lannon suggested running the race out of the Redmon field and asked if they needed a shelter and they said yes. Lannon suggested that they use Shelter #2.

*Phyllis Anders made a motion to allow the Triad Hindu Temple to host a 5K Run on October 19, 2019 from 8 a.m. – 12:00 p.m. with course details to be discussed with Terry Lannon. Tom Collins seconded the motion, and it was passed unanimously (7-0).*

**B. Request to Hold Performance at Amphitheater (Mia Jian-Browns Summit Middle School).** Mia Jian introduced herself to the Board as a student at Browns-Summit Middle School who is working on a social activism project for school. Jian said that she would like to host a charity event at the amphitheater to raise awareness for The Trevor Project by allowing people to sing, act and perform skits on stage on Sunday, October 13th. Garrett asked if The Trevor Project was a non-profit, and Jian replied that she was not sure. Collins asked how this event would be advertised, and Jian said that she was going to advertise through social media and posters to advertise the event. Garret asked how many people were expected to attend, and Jian said that she expected about 30 people to attend. Lannon asked if any food would be served, and Jian said that no food or beverages would be served. Lannon said that he would need to pay park employees to work in order to prepare for this event since it was on a Sunday. Lannon asked what the event times were, and Jian said that it would be 1-2 hours long and thought a 2-4 p.m. would work best. Lannon asked if there was a budget for this event, and Jian's mother said that she would pay for any additional costs for staff. Lannon suggested that the Board waive the amphitheater rental fee, but still have them pay the \$75.00 refundable security deposit. Street gave Jian the rental form and the amphitheater agreement form.

*Tom Collins made a motion to waive the amphitheater rental fee, but still require the \$75.00 refundable security deposit for a performance on October 13, 2019 for a time to be agreed upon with Terry Lannon. John Garrett seconded the motion, and it was passed unanimously (7-0).*

## 5. STAFF REPORT

Parks & Recreation Director Terry Lannon presented the staff report:

**Finance Report.** Lannon presented the financial report to the Board.

**ORYA Usage Agreement.** Lannon shared a draft of the 2020 ORYA usage agreement with the Board and said that the suggested changes were highlighted. Lannon said that Tom Collins would need to present it to the ORYA Board for their input before it was presented to Town Council for their approval at the December 2019 meeting.

*Brady Young made a motion to approve the 2020 ORYA proposed usage agreement. John Browning seconded the motion, and it was passed unanimously (7-0).*

## 6. OAK RIDGE YOUTH ASSOCIATION REPORT

Tom Collins reported that fall sports were in full swing and that there had been growth in every sport this fall. Collins said that their football program is strong and plays at the high school with dedicated volunteers. Collins said that Teen Leadership is working with Terry to discuss a Trail of Terror for a Halloween event in the park. The event is tentatively scheduled for October 25-26 from 7-10 p.m. Collins announced that ORYA Teen Leadership would be hosting a flag football game on Wednesday, November 27, 2019. Terry asked Board members for their assistance in helping to set up for the event during the week of October 21<sup>st</sup>.

**7. OLD BUSINESS**

**Commemorative Brick Sale Update (John Garrett).** Garrett announced that 10 bricks had been sold so far, but he would like to see more ordered. Garrett said that he was planning on running an ad in the Northwest Observer soon and would be at Music in the Park events to sell bricks. Collins asked if there was a date that the bricks would be ordered, and Garrett said that they would like to hit 100 bricks sold to reduce the freight fees. Collins asked if the Merchants of Oak Ridge had been contacted about the brick sale, and Garrett said that an e-mail blast was sent out about the sale. Anders asked if someone could sell bricks at Heritage Day on September 28th, and Garrett said that he would be glad to.

**8. OTHER DISCUSSIONS/ANNOUNCEMENTS/REMINDERS**

<b>Music in the Park:</b>	<b>October 12, 2019 (different time-6-7:30 p.m.)</b>
<b>Next Meeting:</b>	<b>October 17, 2019</b>
<b>Heritage Day:</b>	<b>September 28, 2019 (10 a.m. - 4 p.m.)</b>
<b>Approved Reappointments:</b>	<b>Phyllis Anders (approved at September Town Council meeting)</b>
<b>Future Reappointments:</b>	<b>Brady Young (current term expires 11/2019)</b>

**9. CITIZEN COMMENTS**

**10. ADJOURNMENT**

*Tom Collins made a motion to adjourn the meeting at 8:03 p.m. Phyllis Anders seconded the motion, and it was passed unanimously (7-0).*

Respectfully submitted:

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Ashley Royal  
Deputy Clerk

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Tracy Street  
Chair