



OAK RIDGE PARKS & RECREATION COMMISSION MEETING
AUGUST 17, 2017 – 7:00 P.M.
OAK RIDGE TOWN HALL

MINUTES

Members Present

Tracy Street, Chair
Barry Knight
Phyllis Anders
Josh Schneider, Youth Representative

Staff Present

Terry Lannon, Parks & Recreation Director

Members Absent

Michelle Davidson
Brady Young

1. CALL TO ORDER

Tracy Street called the meeting to order at 7:00 p.m.

2. APPROVE AGENDA

Barry Knight made a motion to approve the meeting agenda. Phyllis Anders seconded the motion, and it was passed unanimously (3-0).

3. APPROVAL OF MEETING MINUTES

Phyllis Anders made a motion to approve the minutes of the July 20, 2017 meeting. Barry Knight seconded the motion, and it was passed unanimously (3-0).

4. STAFF REPORT

Parks & Recreation Director Terry Lannon presented the staff report:

- **Finance report.**
- **Phase II update.** The project is proceeding. Paving of the parking lot will most likely be done the week of August 21. The lighting plan was received from Duke Energy and has been approved by the Historic Preservation Commission. Playground installation is slated to occur the week of August 21.
- **Special events.** MST in a Day and Cycle NC events will occur in September and October. The fact that the Linville Road bridge is out will cause a detour to be needed for both events. Cyclists will be camping in the park overnight, and other details were discussed.
- **Eagle Scout projects.** Lannon met with an Eagle Scout and his father regarding a fishing pier at the pond in the park. Another Scout is planning to build a bridge at the Cascades.
- **Facility rentals.** Shelter reservations are beginning to wind down. Fall sports will begin soon.

Commission members agreed by consensus to waive the rental for the amphitheater during the school day for Oak Ridge Elementary School classes who want to use it for programs.

5. NEW BUSINESS

A. Election of vice chair.

Barry Knight nominated Phyllis Anders to serve as Parks & Recreation Commission vice chair. The vote in favor was unanimous (3-0).

B. Appointment of Rosemarie Warosh as youth representative.

Phyllis Anders made a **motion** to appoint Rosemarie Warosh as the Parks & Recreation Commission's youth representative. **Barry Knight** seconded the motion, and it was passed unanimously (3-0).

C. Haunted trail event.

Lannon said Susan O'Brien, Oak Ridge Youth Association football director, approached him last year about working with the Commission on the event. Lannon said he hoped a small subcommittee would be formed, and that ORYA will be supplying most of the manpower.

D. Concession trailer.

Tracy Street made a **motion** to ask the Town Council to purchase a concession trailer for use in the park. **Barry Knight** seconded the motion, and it was passed unanimously (3-0).

6. OTHER DISCUSSION ITEMS/ANNOUNCEMENTS/REMINDERS

- A. Music in the Park:** September 9, 2017 featuring Shaggie Maggie (6:30-8 p.m.)
- B. Heritage Day:** September 30 (10 a.m.-4 p.m.)
- C. Next meeting:** September 21, 2017
- D. Halloween Haunted Trail:** October 27-28, 2017

7. CITIZEN COMMENTS

None

8. ADJOURMENT

Barry Knight made a **motion** to adjourn the meeting at 8:11 p.m. **Phyllis Anders** seconded the motion, and it was passed unanimously (3-0).