



**OAK RIDGE PARKS & RECREATION COMMISSION  
SPECIAL CALLED MEETING  
AUGUST 1, 2016 – 6 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Tracy Street, Vice Chair  
Barry Knight  
Phyllis Anders  
Micah Spencer, Alternate (Sitting)  
Michelle Davidson, Alternate (Sitting)  
Phillip Hanks, Alternate (Not sitting)

**Staff Present**

Terry Lannon, Parks & Recreation Director  
Sandra Smith, Town Clerk

**Members Absent**

Phyllis Clodfelter  
Jasmine O'Connell, Alternate

**1. CALL TO ORDER**

Tracy Street called the meeting to order at 6:00 p.m.

**2. APPROVE AGENDA**

Barry Knight made a **motion** to approve the meeting agenda. Phyllis Anders seconded the motion, and it was passed unanimously (5-0).

**3. NEW BUSINESS**

**A. Discussion and selection of firm for site plan.**

After discussion by the Commission, Barry Knight made a **motion** to select the firm of Davis Martin & Powell. Micah Spencer seconded the motion, and it was passed unanimously (5-0).

**B. Discussion of elements to be included in new playground.**

The Commission agreed by consensus to have interested vendors create a design within the price range specified with the following elements:

- Two 1-bay swings to include two regular swings, one toddler swing, and one swing for children with special needs
- A "wow" climbing structure, perhaps with a merry-go-round type feature
- A smaller slide system for toddlers with covered decks

**4. PUBLIC COMMENTS**

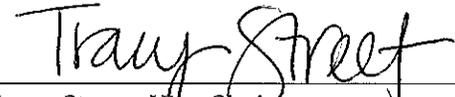
None

5. ADJOURNMENT

**Phyllis Anders** made a **motion** to adjourn the meeting at 7:08 p.m. **Micah Spencer** seconded the motion, and it was passed unanimously (5-0).

Respectfully Submitted:

  
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Sandra B. Smith, NCCMC, CMC, Town Clerk

  
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Tracy Street, Vice Chairman