



OAK RIDGE PARKS & RECREATION COMMISSION MEETING
JUNE 18, 2015 – 7 P.M.
OAK RIDGE TOWN HALL

MINUTES

Members Present

Bill Edwards, Chair
Tracy Street, Vice Chair
Phyllis Anders
Phyllis Clodfelter
Barry Knight
Jasmine O'Connell, Alt.
Micah Spencer, Alt. (Sitting)

Staff Present

Terry Lannon, Parks & Recreation Director
Sandra Smith, Town Clerk

Teen Advisor Absent

Madeline Bagby

1. CALL TO ORDER

Bill Edwards called the meeting to order at 7:02 p.m.

2. APPROVE AGENDA

Bill Edwards made a **motion** to approve the meeting agenda after removing approval of the meeting minutes. **Phyllis Anders** seconded the motion, and it was passed unanimously (5-0).

3. STAFF REPORT

Parks & Recreation Director Terry Lannon presented:

- **Financial report.** The report is hereby incorporated by reference and made a part of the minutes.
- **Phase II construction.** Site clearing has begun and about 12 mature trees were able to be saved. The project is slated to be completed by September 12.
- **Pond area beautification project.** The project is underway. Vegetation has been sprayed, trenching for irrigation completed, and plant installation was scheduled to be done the following week.
- **RidgeFest.** Another successful event this year.
- **Canine Capers.** The third annual event was held recently, and another \$1,300 was raised to go toward agility equipment in the Bark Park. A wrap-up meeting was held and ideas for next year were discussed, which included possibly an earlier date next year.
- **Bark Park infrastructure.** Design of the agility equipment would be done soon, with park staff building some of the equipment. A work day may be scheduled, and completion is scheduled for this fall.
- **ORYA replacement sign.** Kevin McCallister, ORYA president, is working on this. Edwards said he would remove the sign(s) if it had not been done within 2 weeks.
- **Cascades Preserve.** Staff has been talking with the County, and is waiting to get together with County staff on signage for the property. Park staff had sprayed at the site,

- and the County will work on the parking lot, clean up trash, install some hiker crossing signs on Goodwill Church Road, and create a trail map.
- **John Deere tractor parts.** No update
 - **Other.**
 - ORYA spring sports are finished. Lannon had talked to the ORYA sports directors, and they are happy with the Town's services.
 - Adult softball starts this week.
 - Laser grading has been completed, and it was exponentially less expensive than it was the first year. The park has again been nominated by NSA for Park of the Year, and the results will be known this fall.
 - Grass carp will be purchased for the pond in an effort to keep aquatic growth down.
 - After some teens were found swimming in the pond recently, there is a need to post a No Swimming sign.
 - The pond fountain is not operating again. Lannon said staff needed to pull it and see if the problem is algae again.
 - One of the new turf blocked areas at the athletic field entrance is having drainage problems; Lannon will ask Neil Street, who installed the block, to address.
 - Some of the park lights have been inoperable since RidgeFest, when the sound guy took some of the equipment apart. Lannon said he had called Randy Floss with the Merchants Association of Oak Ridge (MAOR) twice. If he gets no response, he will have the lights fixed and send MAOR a bill.
 - Each Child Counts asked for the Commission to waive fees for canopy and shelter rental for their annual 5K to be held in the park on September 26. The group has held the event for several years, is conscientious and does a good job, and Lannon recommended the fees be waived.

Bill Edwards made a **motion** to waive the fees as requested. **Tracy Street** seconded the motion, and it was passed unanimously (5-0).

Edwards commended park staff for its work during RidgeFest. Lannon told the Commission to feel free to put any compliments of park staff in writing and he would relay that information to them.

4. NEW BUSINESS

Oak Ridge Military Academy summer camp proposal. Terrence Lewis, who had asked for the discussion to be added to the agenda, was not present at the meeting. Lannon said he would ask Lewis to send any requests to him by email because the summer camps will likely be finished when the Commission meets again.

5. OLD BUSINESS

A. Music in the Park. The third year of music events was scheduled with the first event on June 20, and Anders reported volunteers from Central Baptist Church had been obtained, flyers had been distributed, and door prizes obtained.

B. Family Movie Night. "Penguins of Madagascar," sponsored by The Summit Church, is scheduled for June 27.

- C. **Scout campsite sign.** Edwards presented a draft sign to be posted at the campsite, which is hereby incorporated by reference and made a part of the minutes. He said if the fire pit becomes a problem due to unauthorized use, it could be shut down. The Commission's consensus was to authorize Lannon to have the sign made and installed.

6. **OTHER DISCUSSION ITEMS/ANNOUNCEMENTS/REMINDERS**

- Next scheduled P&RC meeting: July 16, 2015
- Additional Music in the Park - July 18, August 15, September 19, and October 3
- Additional Family Movie Night - July 25

7. **PUBLIC COMMENTS**

- Councilman George McClellan thanked the Commission for doing a great job.
- Lannon thanked the Commission on behalf of park staff. He also commended Knight for the job he had done on the pond beautification project and for being the "go-to" guy when it came to equipment for the park.

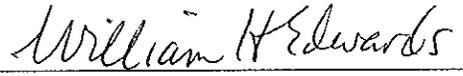
8. **ADJOURNMENT**

Phyllis Clodfelter made a **motion** to adjourn the meeting at 8:05 p.m. Phyllis Anders seconded the motion, and it was passed unanimously (5-0).

Respectfully Submitted:



Sandra B. Smith, CMC, Town Clerk



William H. Edwards, Chairman