

I. Town Park and Whitaker Property Master Planning

STRATEGIC ACTIONS	GOALS/ POLICIES	SUB-TASKS	RESPONSIBLE PARTY	BUDGET	BUDGET NOTES	START	COMPLETE	STATUS
Develop and adopt a Parks and Recreation Master Plan to guide future development at the Town Park and Whitaker property.	1.1.1, 1.2.1, 1.2.2, 1.2.3, 1.2.4	Review and revise (if necessary) by-laws, mission, and structure of the Parks and Recreation Commission.	Town Council	\$0		January 2019	February 2019	COMPLETE
		Hire a consultant to assist in preparing Master Plan. Request For Qualifications (RFQ) to include all applicable policies from Strategic Plan.	Parks and Recreation Advisory Board	\$0		February 2019	April 2019	COMPLETE
		Develop Parks and Recreation Master Plan, including opportunities for public input throughout process.	Parks and Recreation Advisory Board	\$43,100		May 2019	January 2020	UNDERWAY
		Adopt Parks and Recreation Master Plan.	Town Council	\$0		January 2020	January 2020	ON SCHEDULE
		Incorporate recommended facilities into the CIP.	Town Council	\$0	Pending recommendation of Master Plan	January 2020	January 2020	
Potential uses of the Chester Redmon House will be explored after interior demolition and evaluation of structural issues and potential rehabilitation costs.	1.1.2	Appoint committee to evaluate uses.	Town Council	\$0		September 2018	September 2018	COMPLETE
		Committee to meet to evaluate and ultimately recommend future use.	Redmon House Subcommittee	\$0		February 2019	November 2019	UNDERWAY
		Incorporate recommendation into Parks and Recreation Master Plan.	Redmon House Subcommittee	\$0	Pending recommendation of Master Plan	January 2020	January 2020	
Construct a network of walking trails throughout the Whitaker property and connecting with existing and proposed sidewalks and trails along Oak Ridge Road, Linville Road, and the Town Park.	1.2.2	Incorporate walking trail design and location into Parks and Rec Master Plan.	Parks and Recreation Advisory Board	\$0	Included in Master Plan consulting budget	May 2019	January 2020	UNDERWAY
		Incorporate recommended facilities into the CIP.	Town Council	\$0	Pending recommendation of Master Plan	January 2020	January 2020	

II. Trails and Sidewalks

Update Pedestrian Plan to reflect MST planning.	1.3.1, 1.3.2	Review the Pedestrian Plan and consider amendments as necessary to reflect preferred alignments of the Mountains to Sea Trail.	MST Committee	\$0		November 2019	May 2020	
		Prepare text amendment to Development Ordinance to require public easement dedication along adopted trail corridors.	Staff	\$0		November 2019	May 2020	
		If changes are warranted, conduct public outreach and prepare/adopt revised Plan and text amendment.	MST Committee	\$0		May 2020	October 2020	
		Incorporate trail funding into CIP.	Town Council	\$0	\$320,000 currently in CIP	January 2021	January 2021	
Review recommendations of the Pedestrian Plan and incorporate into Capital Improvement Plan.	3.2.1		Town Council	\$0	To be determined	January 2019	January 2019	COMPLETE
Continue to implement the recommendations of the Oak Ridge Pedestrian Plan	3.2.1	Seek MPO funding for priority recommendations of the Pedestrian Plan.	Staff	\$0	Local matches may be required	January 2019	On-going	UNDERWAY
		Incorporate recommendations of Pedestrian Plan into CIP	Town Council	\$0	\$172,000 currently in CIP	On-going	On-going	

III. Town Core Safety, Aesthetics, and "Village Feel"

Amend Development Ordinance to promote a "village feel" in the Town Core.	2.2.1, 2.2.2	Establish review and public outreach parameters. Present work plan to P&Z for comment and guidance.	Staff/ P&Z Board	\$0		February 2019	March 2019	UNDERWAY
		Evaluate Permitted Use Table to ensure permitted uses are consistent with strategic vision in the Town Core.	Staff/ P&Z Board	\$0		March 2019	June 2019	UNDERWAY
		Review and possibly update other zoning requirements to ensure implementation of strategic vision in the Town Core.	Staff/ P&Z Board	\$0		March 2019	June 2019	UNDERWAY
		Adopt text amendment.	Town Council	\$0		July 2019	August 2019	
Collaborate with NCDOT during design review of 68/150 intersection and 68 corridor to ensure incorporation of Pedestrian Plan and Streetscape Plan elements.	2.3.1, 3.2.3	Adopt Streetscape Plan.	Town Council	\$0		January 2019	February 2019	COMPLETE
		Incorporate recommendations of Streetscape Plan and Pedestrian Plan into guidance for NCDOT in intersection and corridor planning and design.	Staff/ Town Council	\$0	\$400,000 currently in CIP for 68/150 improvements	January 2019	On-going	
Advocate for reduced speed limits on NC 68.	2.3.2	Adopt Ordinance authorizing the reduction of the speed limit on 68 from 45 mph to 35 mph on NC 68 from Meadows Rd. to Linville Rd.	Town Council	\$0		October 2018	October 2018	COMPLETE
Investigate the feasibility of burying utility lines in the Town Core.	3.3.1	Coordinate with NCDOT and Duke Energy to analyze feasibility of burying utility lines at 150/68 intersection and along NC 68 corridor, in conjunction with NCDOT roadway construction	Town Manager	\$0		January 2019	July 2019	
		If feasible, prepare cost estimates and present to Town Council for consideration	Manager/ Council	\$0		July 2019	September 2019	
		Identify other priority corridors for burying utility lines and prepare estimates	Manager/ Council	\$0		January 2022	July 2022	
		Incorporate into future CIP if feasible and warranted	Town Council	\$0	To be determined	On-going	On-going	

IV. Infrastructure and Future Growth

Refine and improve the Thoroughfare/Collector Street Plan to ensure feasible road connections for future development.	2.3.3, 3.2.2	Appoint sub-committee of the Planning and Zoning Board to review the Thoroughfare/Collector Street Plan and recommend changes.	P&Z Board	\$0		February 2020	February 2020	
		Evaluate and recommend changes to the Thoroughfare/Collector Street Plan.	Thoroughfare Plan Sub-committee	\$0		March 2020	August 2020	
		Hold open house to solicit input on any recommended changes.	P&Z Board	\$0		August 2020	September 2020	
		Adopt revised Thoroughfare/Collector Street Plan.	Town Council	\$0		October 2020	November 2020	
Establish a strategic voluntary annexation policy.	2.4.1	Initiate a period of time in which to accept voluntary annexation applications for property owners within the ETJ.	Town Council	\$1,000	For postage and legal ad	December 2018	April 2019	COMPLETE
		Evaluate and present to Council a plan and recommendation for the feasibility of voluntary annexation acceptance south of County Line Road/ Reedy Fork.	Staff	\$0		July 2019	October 2019	
Review and consider the findings of the Northwest Guilford Water Feasibility Study, and conduct further analysis if necessary, to determine the efficacy of a Town-wide or regional water system.	3.1.1	Evaluate and determine if Town will proceed with groundwater exploration and pre-design services for proposed regional water system.	Town Council	\$0	State funding available for next phase of study	February 2019	February 2019	UNDERWAY
Investigate wastewater treatment options in the Town Core.	3.1.2	Coordinate with soil scientist and/or wastewater engineer to evaluate feasibility of community wastewater facility for Town Core.	Staff	\$15,000	Consulting	February 2021	August 2021	

V. Preservation of Historic Resources and Open Space

Create Conservation/Preservation Easement working group.	2.1.1, 2.1.2, 4.1.1, 4.1.2, 4.1.3, 4.1.4	Establish parameters and responsibilities of working group and appoint members.	Town Council	\$0	None	March 2019	April 2019	COMPLETE
		Investigate the use of conservation/preservation easements for open space and historic sites. Report Recommendations to Council.	Conservation/P reservation Easement Working Group	\$0	Pending recommendations of working group	May 2019	November 2019	UNDERWAY
Continue to build relationships with historic site owners and key preservation groups at the regional, state, and national levels to ensure broad support for the Historic District and the town's preservation goals.	4.1.5	Develop additional outreach strategies with historic site owners.	HPC	\$0	To be determined	On-going	On-going	
		Send town representatives to local and state historic preservation conferences and seminars	HPC	\$0	To be determined	On-going	On-going	

VI. Communication and Customer Service

Assess future Town website needs, and plan for website improvements to increase capacity and functionality.	3.3.2	Develop work plan to evaluate needs, investigate best practice, and to solicit user input.	Staff	\$0		January 2019	February 2019	UNDERWAY
		Retain consultant to implement web changes.	Town Council	\$15,000		August 2019	January 2020	