



**HISTORIC PRESERVATION COMMISSION SPECIAL MEETING
MAY 4, 2020 – 1:00 P.M.
OAK RIDGE TOWN HALL
(Meeting held electronically via Zoom)**

MINUTES

Members Present

Debbie Shoenfeld, Chair
Caroline Ruch, Vice Chair
Brian Hall

Staff Absent

Sandra Smith, Town Clerk

Members Absent

Kristin Kubly
Paul Woolf
Barbara Engel, Alternate

Note: This meeting was conducted remotely under N. C. Gen. Stat. § 166A-19.24 by use of simultaneous communication using the Zoom online platform and in which Historic Preservation Commission's Grant Review Committee members participated by simultaneous communication. Committee members were joined and participated in the entire meeting, unless otherwise noted.

1. CALL MEETING TO ORDER

Chair Debbie Shoenfeld called the meeting to order at 1:06 p.m.

2. APPROVE AGENDA

Caroline Ruch made a motion to approve the meeting agenda. Brian Hall seconded the motion, and it was passed unanimously (3-0).

3. DISCUSSION OF HISTORIC HERITAGE GRANT APPLICATIONS

The grant committee, which is made up of Shoenfeld, Ruch and Hall, discussed the 2020-21 grant applications to ensure all needed information had been provided before the panel of experts reviewed them. It was determined that the committee would request more information from Rev. Marcia Isley on the grant application submitted by St. James AME Church regarding the need to replace subflooring. All other applications were in order and contained all necessary information.

4. ADJOURNMENT

Caroline Ruch made a motion to adjourn the meeting at 1:30 p.m. Brian Hall seconded the motion, and it was passed unanimously (3-0).

Respectfully Submitted:

Sandra B. Smith, CMC, NCCMC
Town Clerk

Deborah D. Shoenfeld
Chair