



**OAK RIDGE HISTORIC PRESERVATION COMMISSION
SPECIAL CALLED MEETING
APRIL 5, 2017 - 12:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Ann Schneider, Chair
Debbie Shoenfeld, Vice Chair
Caroline Ruch

Staff Present

Sandra Smith, Town Clerk

Members Absent

Kristin Kubly
Paul Woolf

1. CALL MEETING TO ORDER

Chair Ann Schneider called the meeting to order at 12:07 p.m.

2. APPROVE AGENDA

Debbie Shoenfeld made a **motion** to approve the meeting agenda. **Ann Schneider** seconded the motion, and it was passed unanimously (3-0).

3. DISCUSSION OF HISTORIC HERITAGE GRANT APPLICATIONS

Commission members and staff reviewed applications received for the 2017 Historic Heritage Grants and discussed items they thought were missing or would be useful for the projects to be judged by the Grant Committee.

4. ADJOURNMENT

Debbie Shoenfeld made a **motion** to adjourn the meeting at about 1:45 p.m. **Caroline Ruch** seconded the motion, and it was passed unanimously (3-0).