



**OAK RIDGE TOWN COUNCIL SPECIAL CALLED MEETING  
JANUARY 10, 2019- 2:00 P.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Spencer Sullivan, Mayor  
Jim Kinneman, Mayor Pro Tem  
George McClellan  
Doug Nodine  
Ann Schneider

**Staff Present**

Bill Bruce, Town Manager  
Sandra Smith, Town Clerk  
Sean Taylor, Planning Director  
Sam Anders, Finance Officer  
Terry Lannon, Parks & Recreation  
Director

**1. CALL TO ORDER**

Mayor Spencer Sullivan called the meeting to order at 2:00 p.m.

**2. APPROVE AGENDA**

*Councilman George McClellan made a motion to approve the meeting agenda. Councilwoman Ann Schneider seconded the motion, and it was passed unanimously (5-0).*

**3. 5-YEAR CAPITAL WORKSHOP**

Mayor Sullivan turned the meeting over to Town Manager Bill Bruce, whom he had asked to facilitate.

Bruce said the Capital Improvement Plan (CIP) is like a Strategic Plan that the Town can use as a guide during budget season, but also for planning for large capital expenses in the future in order to think strategically and make sound financial decisions.

Bruce then reviewed the current projects in last year's CIP and the budgeted items approved in the current fiscal year's budget. Bruce highlighted the following:

- Sidewalk from Oak Ridge Swim Club to Chalet Drive – Bruce said the budget had been adjusted to reflect the true cost of the project. He said he expected that money to be spent by the end of the fiscal year on June 30.
- Mountains-to-Sea Trail – Bruce said the Town had been a bit overambitious in what could be accomplished in one year and said the focus thus far had been on Phase 1 (completing the trail through the Cascades Preserve and to Haw River Road). He said about \$5,000 out of the budgeted \$150,000 had been spent.
- Lighted crosswalks – Bruce said revised estimates had reduced the cost from the \$100,000 budgeted to about \$15,000.

Bruce said at last year’s CIP meeting, the Council had directed staff to focus on those three projects. He briefly addressed the other items on the last two CIPs that Council had approved.

At Bruce’s direction, Finance Officer Sam Anders presented information on the Town’s financial position and the fund balance projection for the end of the fiscal year on June 30, 2019. He said the Town has historically been very close to its budget for operating expenses. Capital items had been more difficult to project because of delays or other issues that occurred, resulting in budgeted money not being spent. Anders estimated the fund balance to be \$3.1 million at the end of the fiscal year.

Bruce then talked about possible long-term costs for the Mountains-to-Sea Trail, including various phases to consider.

A lengthy discussion ensued covering topics such as sidewalk construction, Mountains-to-Sea Trail, a security system for the park, and rehab of the Chester Redmon house. Funds currently restricted in the fund balance were also discussed.

The Council created the following CIP by consensus:

FY 2019-20

NC 68/NC 150 intersection improvements:	\$ 400,000
MST Phase 1 (parking lot and bridge, not sidewalk):	50,000
MST Phase 1 (sidewalk - Haw River Road/Pepper Road):	250,000

FY 2020-21

Sidewalk on NC 150 (NC 68 to Bastille Lane):	\$ 325,000
Chester Redmon House rehab:	100,000
MST Phase 2a (Linville Road to park – easement purchases):	37,500

FY 2021-22

MST Phase 2a (Linville Road to park – add’l easement purchases):	\$ 37,500
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FY 2022-23

MST Phase 3:	\$ 65,000
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FY 2023-24

MST Phase 3:	\$ 65,000
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Other projects to be investigated/considered

Security system at Oak Ridge Town Park:	\$ 100,000
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Funds currently restricted in the fund balance will remain unchanged. They are:

Water:	\$1,000,000
Future land purchase:	320,000
Parks & recreation facility development:	473,000

- Van Tanner, 6605 Ashton Park Drive, said he was speaking as a representative of Oak Ridge Youth Association. He said that there were not enough practice or game fields at the park to support the current programs being offered by ORYA, resulting in younger children being required to play games or practice later in the evenings. He said to do adequately support those programs, ORYA would need two more multi-purpose game fields and four practice fields with no lights. He also said there had been no real discussion about safety at the park, something he asked the Council to consider. Tanner jokingly asked Council to consider not ending a proposed future sidewalk along N.C. 150/Oak Ridge Road at Oak Ridge United Methodist Church, but extending it to Ashton Park drive (his neighborhood).
- Eric Rasecke, 1679 Deer Run Court, spoke, saying he was a 30-year veteran of the Greensboro Police Department. Regarding security at the park, he said the Town could consult with local law enforcement, who would know what is needed and not charge a fee as a consultant would. He discouraged the Council from hiring a security patrol, since they have no power of arrest.
- Martha Pittman, 8018 Fogleman Road, co-chair of the Mountains-to-Sea Trail Committee, thanked the Council for its support of the trail.

5. **ADJOURNMENT**

*Councilman McClellan made a motion to adjourn the meeting at 4:27 p.m. Mayor Pro Tem Kinneman seconded the motion, and it was passed unanimously (5-0).*

Respectfully Submitted:

Sandra B. Smith, Clerk, NC2019  
Town Clerk

Spencer Sullivan  
Mayor