



**OAK RIDGE TOWN COUNCIL SPECIAL CALLED MEETING  
AUGUST 20, 2018 – 9:00 A.M.  
OAK RIDGE TOWN HALL**

**MINUTES**

**Members Present**

Spencer Sullivan, Mayor  
Jim Kinneman, Mayor Pro Tem  
George McClellan  
Doug Nodine  
Ann Schneider

**Staff Present**

Bill Bruce, Town Manager  
Sandra Smith, Town Clerk

**1. CALL TO ORDER**

Mayor Spencer Sullivan called the meeting to order at 9:02 a.m.

**2. APPROVE AGENDA**

*Councilman George McClellan made a motion to approve the meeting agenda. Councilwoman Ann Schneider seconded the motion, and it was passed unanimously (5-0).*

**3. STRATEGIC PLANNING WORKSHOP**

Town Manager Bill Bruce led the Council's conversation on what has been done on the strategic plan so far and what changes might be needed.

Council agreed by consensus to direct staff to draft an introductory statement and format the draft plan. Council also agreed by consensus to host an open house on October 11, 2018, 5-7 p.m. at Town Hall in order to discuss the draft plan with citizens and accept comments from them.

**4. ADJOURNMENT**

*Councilman McClellan made a motion to adjourn the meeting at 9:55 a.m. Mayor Pro Tem Kinneman seconded the motion, and it was passed unanimously (5-0).*

Respectfully Submitted:

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Sandra B. Smith, NCCMC, CMC  
Town Clerk

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Spencer Sullivan  
Mayor