



**OAK RIDGE TOWN COUNCIL SPECIAL CALLED MEETING
DECEMBER 11, 2017 – 3:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Spencer Sullivan, Mayor
Jim Kinneman, Mayor Pro Tem
George McClellan
Doug Nodine
Ann Schneider

Staff Present

Sandra Smith, Town Clerk/Interim
Co-Town Manager

1. CALL TO ORDER

Mayor Spencer Sullivan called the meeting to order at 3:00 p.m.

2. APPROVE AGENDA

Mayor Pro Tem Jim Kinneman made a **motion** to approve the meeting agenda.
Councilwoman Ann Schneider seconded the motion, and it was passed unanimously (5-0).

3. CLOSED SESSION

Mayor Pro Tem Kinneman made a motion to go into closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee pursuant to N.C.G.S. 143-318.11(a)(6). **Councilman George McClellan** seconded the motion, and it was passed unanimously (5-0).

4. RETURN TO OPEN SESSION

Mayor Pro Tem Kinneman made a motion to return to open session at 3:56 p.m.
Councilman Doug Nodine seconded the motion, and it was passed unanimously (5-0).

5. ADJOURNMENT

Mayor Pro Tem Kinneman made a **motion** to adjourn the meeting at 3:57 p.m.
Councilwoman Schneider seconded the motion, and it was passed unanimously (5-0).

Respectfully Submitted:

Sandra B. Smith, NCCMC, CMC
Town Clerk

Spencer Sullivan
Mayor