



**OAK RIDGE TOWN COUNCIL MEETING
AUGUST 1, 2013 – 7:00 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Ray Combs, Mayor
Roger Howerton, Mayor Pro Tem
Danny Yanusz
George McClellan
Spencer Sullivan

Staff Present

Sandra Smith, Town Clerk
Bruce Oakley, Town Manager
J. Michael Thomas, Town Attorney

1. CALL TO ORDER

Mayor Ray Combs called the meeting to order at 7:01 p.m.

A. Invocation

B. Pledge of Allegiance

2. APPROVE AGENDA

Councilman Danny Yanusz made a **motion** to approve the August 1, 2013, meeting agenda. **Mayor Pro Tem Roger Howerton** seconded the motion, and it was passed unanimously (5-0).

3. APPROVE MINUTES OF JULY 11, 2013, MEETING

Councilman Spencer Sullivan made a **motion** to approve the July 11, 2013, meeting minutes. **Councilman George McClellan** seconded the motion, and it was passed unanimously (5-0).

4. RESOLUTIONS, PROCLAMATIONS, ANNOUNCEMENTS

- Mayor Combs recognized two members of Boy Scout Troop 139 who were present in order to earn merit badges.
- Jim Kinneman said the Oak Ridge Lions Club will hold its annual golf tournament on September 7, and is looking for both sponsors and golfers. Most of the money the club raises is used locally for the sight- and hearing-impaired.

5. TOWN MANAGER'S REPORT

Town Manager Bruce Oakley presented:

- An update on the sidewalk for which funds were provided in the fiscal year budget which took effect July 1. The sidewalk will connect sidewalks at the State Employees' Credit Union and CrossFit. Oakley said an agreement has been reached with the Oak Ridge Swim Club, which owns the property. As soon as it has been signed, the contract will be awarded. He added that he hoped the sidewalk would be completed by the time the school year begins.
- Recommendations for the following:
 - Reappointment of Tracy Street to the Parks & Recreation Commission
 - Appointment of John Thomas as an alternate to the Parks & Recreation Commission
 - Request that the County Commissioners appoint Larry Stafford as the south ETJ representative to the Planning & Zoning Board

Councilman McClellan made a **motion** to reappoint Tracy Street to the Parks & Recreation Commission and to appoint John Thomas as an alternate to the Parks & Recreation Commission. **Mayor Pro Tem Howerton** seconded the motion, and it was passed unanimously (5-0).

Councilman McClellan made a **motion** to request that the County Commissioners appoint Larry Stafford as an ETJ representative to the Planning & Zoning Board. **Councilman Sullivan** seconded the motion, and it was passed unanimously.

6. CITIZEN COMMENTS

- None

7. MONTHLY FINANCIAL UPDATE

- Mayor Combs presented the financial report for Finance Officer Sam Anders, who was on vacation.

Councilman Sullivan made a **motion** to accept the monthly financial report. **Councilman Yanusz** seconded the motion, and it was passed unanimously (5-0).

8. COMMUNITY UPDATES

A. Planning and Zoning Board

Vice Chair Mike Stone reported:

- The Board unanimously approved one subdivision plan at its last meeting.
- After a presentation on the Draft Pedestrian Plan, they discussed/debated the proposed plan.
- The Board also discussed the possibility of updating the Town's Land Use Plan. Stone asked Council for direction on revising or reviewing the Land Use Plan and what other Boards or Committees the Council felt might need to have input.

Mayor Combs said Council would be better able to give the Board direction once Oakley had reviewed the amount of money available in the budget.

B. Board of Adjustment

No report

C. Fire Department

No report

D. Parks and Recreation Commission

Chair Bill Edwards reported:

- The Commission had recommended appointment of John Thomas as an alternate and the reappointment of Tracy Street, which were both approved by Council earlier in the meeting.
- A Movies in the Park event will be held on September 6.
- A Music in the Park event will be held on September 7.
- A Community Yard Sale in the park is being discussed; no date has been set.

E. Historic Preservation Commission

Jim Kinneman reported:

- A COA request to modify the existing sign in front of Oak Ridge Fire Department was approved.
- Three historic markers were ordered and have just been received; dates to unveil the markers have not yet been determined.
- HPC member Ann Pitz is moving out of Oak Ridge; Kinneman thanked her for her service.
- Two alternates need to be appointed to the Commission.

F. Finance Committee

No report

9. CITIZEN COMMENTS

- None

10. COUNCIL COMMENTS

- **Councilman McClellan** said the state legislature has adjourned, and the municipalities in the state had fared pretty well regarding the tax reform bill. McClellan thanked those residents in attendance at the meeting. He also thanked the Town's volunteers, and said more volunteers are needed.

- **Councilman Sullivan** expressed appreciation to the Parks and Recreation Commission for upcoming events it has planned.

11. CLOSED SESSION

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee pursuant to N.C.G.S. 143-318.11(a)(6).

Councilman Yanusz made a **motion** to go into closed session at 7:19 p.m. **Mayor Pro Tem Howerton** seconded the motion, and it was passed unanimously (5-0).

Councilman Yanusz made a **motion** to return to open session at 7:32 p.m. **Councilman Sullivan** seconded the motion, and it was passed unanimously (5-0).

Councilman Yanusz made a **motion** to increase the salary of the Town Manager by 4 percent. **Councilman McClellan** seconded the motion, and it was passed unanimously (5-0).

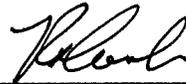
12. ADJOURNMENT

Mayor Pro Tem Howerton made a **motion** to adjourn the meeting at 7:33 p.m. **Councilman Sullivan** seconded the motion, and it was passed unanimously (5-0).

Respectfully Submitted:



Sandra B. Smith, Town Clerk



Ray Combs, Mayor