



REQUEST FOR QUALIFICATIONS

Design and Construction Administration Services for Oak Ridge Town Park Phase II Development

Oak Ridge Town Park, which first opened in 2008, will be further developing the park in Phase II. A master plan for the park has been prepared and the funding secured. The contractor will be hired in August. We will seek Historic Preservation and Planning & Zoning approval this fall in order for the final approval to be given by Town Council at their meeting in the first week of November. Construction costs are estimated to be \$259,623.

Consultant Responsibility:

The consultant will prepare plans and specifications as follows:

- 1) Grading, drainage and erosion control plan for the amphitheatre, restroom facility, and connecting paved pathways.
- 2) Final architectural and engineered drawings for amphitheatre and restroom facility.
- 3) Landscape and site plan.

* In addition, the consultant will provide bidding and construction administration services.

Timeframe:

The consultant should prepare a timeline that has the project beginning in September, 2014 and completed by April, 2015.

Qualifications:

The consultant should identify a project team and provide qualification information for each member. These should be individuals who would actually perform the design work.

References:

The consultant is requested to provide examples of similar projects completed by the firm, and contact information for those clients.

Submittal date:

Qualification statements should be submitted to Terry Lannon, Parks & Recreation Director, P.O. Box 374, Oak Ridge, NC, 27310. We request that this information be in the Town Offices by 4:00p.m. (DST) on Friday, August 15, 2014. The qualification statements will be reviewed by the Oak Ridge Parks and Recreation Commission, and interviews will be scheduled for the last week in August/first week in September.

* It is the intention of the Town to select a consultant on August 21, 2014.

Attachment:

Attached is a Oak Ridge Town Park Site Plan. It will give you an idea where the new elements will be placed in the park.

Questions:

Questions about this project should be directed to: Terry Lannon, 336-644-7009

