



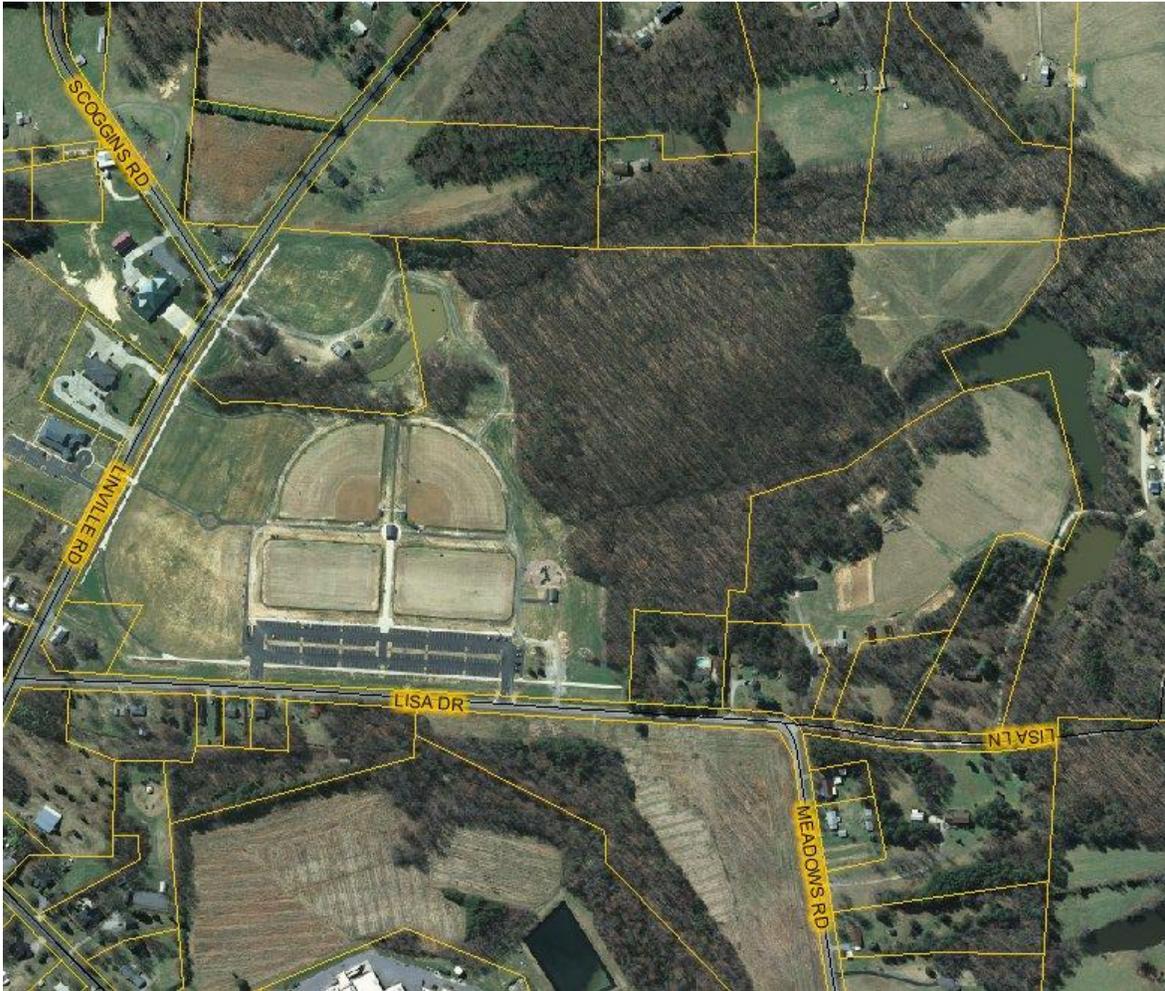
## Request for Qualifications

The Town of Oak Ridge is seeking to hire an engineering/design firm with proven experience and expertise to render a Site Plan for parking lot and playground area for Oak Ridge Town Park. We are searching for a professional Engineering/Design to assist us with this project. For complete bid package contact Parks and Recreation Director, Terry Lannon

<b>RFQ Name:</b>	Oak Ridge Town Park Parking/Playground site plan
<b>Qualification Due Date / Time:</b>	July 22, 2016 4:00pm
<b>Mailing Address:</b>	P.O. Box 374 Oak Ridge, NC 27310
<b>Delivery Address:</b>	8315 Linville Rd. Oak Ridge, NC 27310
<b>Contact:</b>	Terry Lannon, Director of Parks & Recreation
<b>Phone:</b>	(336) 644-7009
<b>Fax:</b>	(336) 644-7012
<b>E-mail:</b>	<a href="mailto:tlannon@oakridgenc.com">tlannon@oakridgenc.com</a>

1. Location, History and Summary of Existing Park Features

Oak Ridge Town Park is located at 6231 Lisa Drive in Oak Ridge, North Carolina. The 80 +/- acre park was partially funded through a PARTF Grant and opened in June 2009. The park currently has two multi-purpose fields, two baseball/softball fields, two picnic shelters, a large playground, a 1-acre pond, a mountain bike trail, a concession stand and restrooms, a large maintenance/storage building, amphitheater, 10 acres of open space, and just under 4 miles of paved and natural walking trails.



Oak Ridge Town Park: The parcel shown as separate in the top left corner of the park is a part of the park despite showing otherwise.

## 2. Scope of Service

- (a.) Design site plan for approximately forty-five (45) parking spaces and small playground area. Site plan should include grading plan to be submitted to NCDEQ if required.

### 3. Submittal Requirements

- (a.) An overview of your firm.
- (b.) A list of similar projects your firm has completed.
- (c.) A list of three (3) project references including name, contact person, phone number and e-mail address.

### 4. Deadline

Please return three (3) copies of the information required by 4:00pm, July 22, 2013. Please label envelope Recreation RFQ and mail all materials to Town of Oak Ridge, PO Box 374, Oak Ridge, NC 27310. All other ground deliveries should be made to 8315 Linville Rd., Oak Ridge, NC 27310.

### 5. Contact Information

Please contact Terry Lannon, Director of Parks & Recreation, at (336) 644-7009 or by email to [tlannon@oakridgenc.com](mailto:tlannon@oakridgenc.com) if you have any questions.