



OAK RIDGE PARKS & RECREATION COMMISSION MEETING
JULY 18, 2013 - 7 P.M.
OAK RIDGE TOWN HALL

MINUTES

Members Present

Bill Edwards, Chair
Tracy Street, Vice Chair
Barry Knight

Staff Present

Sandra Smith, Town Clerk
Terry Lannon, Parks & Recreation Director

Walkability Sub-Committee Absent

Ellen Langlois, Chair

Members Absent

Tony Cooler
Liz Tice
Paul Beitz, Alternate

1. CALL TO ORDER

Bill Edwards called the Parks & Recreation Commission meeting to order at 7:00 p.m.

2. APPROVE JULY 18, 2013, AGENDA

Tracy Street made a **motion** to approve the agenda of the July 18, 2013, meeting. Barry Knight seconded the motion, and it was passed unanimously (3-0).

3. APPROVE CORRECTED MINUTES OF APRIL 18, 2013

Bill Edwards made a **motion** to approve the corrected minutes of the April 18, 2013, meeting. Tracy Street seconded the motion, and it was passed unanimously (3-0).

4. APPROVE MINUTES OF JUNE 20, 2013

Bill Edwards made a **motion** to approve the minutes of the June 20, 2013, meeting. Barry Knight seconded the motion, and it was passed unanimously (3-0).

5. P&RC ADMINISTRATION

Commission members agreed by consensus to request that the Town Council reappoint Tracy Street to another term, and that she continue to serve as the Commission's vice chair.

6. STAFF REPORT

Parks & Recreation Director Terry Lannon presented the staff report:

- **Finances and budget.** Three weeks into the fiscal year, 25 percent of budgeted revenue had been received. Expenses are above average for this time of year, largely due to

money spent on grounds care. Lannon also presented a report recapping fiscal year 2013 as well as a 5-year performance chart (which are hereby incorporated by reference and made part of the minutes).

- **Bridge to Oak Ridge Commons.** Still waiting on their attorney.
- **Concession area drainage issue.** Will be meeting with an R.P. Murray representative next week, who will check the slopes with a laser level. He has requested drawings and/or paperwork from when the project was put out for bid.
- **Redmon Field sinkhole.** Soil in the area was not compacted. One significant rainfall has occurred since repairs were made, with no issues reported.
- **Other.**
 - Spring sports are almost entirely finished.
 - Repricing is being done on some items for the dog park.
 - New prices on some equipment are needed.
 - Groundskeepers had done a good job in taking ownership of the park; Lannon said he had requested a merit increase be given to them.

Knight asked whether the Commission had given the Oak Ridge Youth Association exclusive use of the concession stand, citing a recent conflict in which concessions were also sold by someone who was hosting a tournament. Lannon said he could ask that the practice be stopped, but that he wasn't sure ORYA minded. After discussion, Edwards suggested language be added to ORYA's park usage agreement to clarify.

7. NEW BUSINESS

- **Movie in the Park proposal.** Andy Cook, lead pastor of Summit Church, said the church wanted to sponsor a free, family movie night on September 6 in the park. The church would bring a projector and blow-up screen, and the movie, popcorn and drinks would be free. No soliciting for the church would be done. He said P&RC might want to allow food trucks with affordable food so families could get a meal before the movie. The movie would likely be Despicable Me or Monsters Inc., and the group would be licensed to show the movie, since it is a nonprofit event, Cook said. If well received, the church might be willing to host similar events in the park about three times per year.

Commission members agreed by consensus to approve the event and to allow food vendors.

Tracy Street made a **motion** to waive the park rental fee for the event since the church is a nonprofit. **Barry Knight** seconded the motion, and it was passed unanimously (3-0).

- **Music in the Park proposal.** Edwards reported that Phyllis Anders had approached Lannon about a possible event; Randy Floss has also said he would help with music events. Lannon said Anders had musicians in mind and has volunteers willing to help. He suggested picnic tables be moved out of shelter 2 to allow the band a place to play, and suggested looking at the end of September or first of October. Donations would be collected at the event to pay the band. Lannon said P&RC's only role would be to help facilitate the event. Lannon agreed to discuss the issue more with Anders and help move the event forward.
- **Bicycle safety event proposal.** A suggestion to hold such an event had been received. Lannon suggested perhaps holding the event in conjunction with the grand opening of the mountain bike trails.

- **Community Yard Sale.** A suggestion to hold such an event in the park was received. Vendors could be charged \$15-20 for a space to sell items and would be able to keep all the proceeds they earn. P&RC members discussed possibly holding the event on a Saturday morning in conjunction with the farmers market. Edwards said he would email possible dates to P&RC.
- **Eagle Scout project.** A possible Eagle Scout project to construct a nature trail in the wooded area adjacent to the barn was discussed. After discussion, Edwards agreed to contact the Scout and tell him P&RC would like him to consider another project and that several options are available, as per the listing that I would send to him.

8. OLD BUSINESS

- **Farmers Market.** One vendor continues to show up. More vendors are needed.
- **Living History event.** Edwards said he had not heard back from Mike Nelson, and that he would contact him to find out where the event stands.

9. YOUTH ADVISOR REPORT

None

10. OTHER DISCUSSION ITEMS/ANNOUNCEMENTS/REMINDERS

- **Volunteer appointments.**

Bill Edwards made a **motion** to recommend that Town Council appoint John Thomas to P&RC as a nonvoting, alternate member. **Barry Knight** seconded the motion, and it was passed unanimously (3-0).

- **Next P&RC meeting.** The next meeting is scheduled for Thursday, August 15, 2013.

11. PUBLIC COMMENTS

None

12. ADJOURMENT

Barry Knight made a **motion** to adjourn the meeting at 8:28 p.m. **Tracy Street** seconded the motion, and it was passed unanimously (3-0).

Respectfully Submitted:



Sandra B. Smith, Town Clerk



William H. Edwards, Chairman