



OAK RIDGE PARKS & RECREATION COMMISSION MEETING
JUNE 19, 2014 - 7 P.M.
OAK RIDGE TOWN HALL

MINUTES

Members Present

Tracy Street, Vice Chair
Barry Knight
Phyllis Anders, Alternate (Sitting)
Paul Greiwe, Alternate (Sitting)

Teen Advisor Absent

Madeline Bagby

Staff Present

Sandra Smith, Town Clerk
Terry Lannon, Parks & Recreation Director

Members Absent

Bill Edwards, Chair
Liz Tice

1. CALL TO ORDER

Tracy Street called the meeting to order at 7:00 p.m.

2. APPROVE JUNE 19, 2014, AGENDA

Barry Knight made a motion to approve the meeting agenda as amended to add consideration of appointment of Phyllis Clodfelter to the Commission. Phyllis Anders seconded the motion, and it was passed unanimously (4-0).

3. APPROVAL OF MAY 15, 2014, MEETING MINUTES

Paul Greiwe made a motion to adopt the May 15, 2014, meeting minutes as amended. Barry Knight seconded the motion, and it was passed unanimously (4-0).

4. P&RC ADMINISTRATION

- **Resignation of John Thomas.** Street announced the resignation of John Thomas from the Commission; Thomas has accepted a job elsewhere and will soon be moving.
- **Consideration of Phyllis Anders as voting member.**

Barry Knight made a motion to recommend that Town Council appoint Phyllis Anders as a full voting member of the Commission. Paul Greiwe seconded the motion, and it was passed unanimously (4-0).

5. STAFF REPORT

Parks & Recreation Director Terry Lannon presented:

- **Financial report.** Revenues are currently at 91 percent, but the budgeted figure will most likely be about \$700 short due to less interest in the summer men's softball league and a decrease in user fees paid by Oak Ridge Youth Association. Expenses should come in well below the amount budgeted. A few items for the fiscal year are still outstanding.
- **PARTF grant status.** The first round of grants will be announced July 11.
- **Redmon Field drainage issue.** R.P. Murray has ordered a new top for the basin. Hopefully that will resolve the issue.
- **Mountain bike trail.** Decals for trail markers will be ordered in the new fiscal year, which begins July 1. Another Eagle Scout project will be to build another bridge on the bicycle trail; Edwards and Lannon will meet with the Scout soon to discuss the details, and the Scout will present the project to the Commission for approval soon.
- **Canine Capers.** The event was a big success and more than \$1,700 was raised. The dog park subcommittee is working on plans for some agility equipment and permanent benches for the bark park.
- **2014 RidgeFest.** The numbers were up for this year's event. A debriefing meeting has not been held yet, but it should be scheduled soon to discuss ways to improve next year's event. One of the worst issues was traffic control after the fireworks, and next year a couple more deputies will likely be hired to help with traffic control and other issues at the end of the night. Commission members discussed potential ways to deal with traffic, including possibly closing off Linville Road.
- **Family movie night.** This event was also successful and well organized, with an estimated 200 people attending. The Summit Church will sponsor another movie in the park on July 12.
- **ORYA behavior issues.** Lannon presented a copy of an incident report he had written regarding conduct of some Oak Ridge Youth Association coaches and board members during RidgeFest; the conduct included consuming alcohol, playing extremely loud music late at night after the event was over that they refused to turn down, etc. Lannon said he only included in the report things he witnessed personally, but said there were other complaints including ORYA representatives running and yelling through the carnival area, moving golf carts that were being used by RidgeFest volunteers, some men dancing with their shirts off to the loud music, etc. Lannon said he had discussed the issue with Dave Maxson, ORYA president, who said he was upset and embarrassed, and that he would address the issue with those involved. The mayor had also spoken to the business owner running the tent where most of the incidents took place.
- **ORYA signage issues.** The Commission is supposed to approve all signage, and signs are supposed to be maintained by ORYA. This issue has also been called to the attention of Dave Maxson.
- **Mission and vision statements.** The Commission approved new mission and vision statements at the previous meeting, and they have been posted to the Town website.
- **Wi-Fi update.** The first quote for Wi-Fi at the park was extremely high, so Gray Cassell, who handles the Town's IT needs, will obtain another quote.
- **Other.** Revised Facility Rental Policies. Lannon said no procedures are being changed, but that some people had complained about no deposit being charged to reserve fields for tournaments so the wording had been changed to more accurately reflect protocol actually being used. A few slight wording/grammatical changes were also suggested for the document.

Paul Greiwe made a **motion** to approve the revised Facility Rental Policies. **Barry Knight** seconded the motion, and it was passed unanimously (4-0).

6. OLD BUSINESS

- **Music in the Park update.** Anders said the first Music in the Park event featuring The Grassifieds had gone well, but only 75-80 people had attended. Much of the food that was left over can be reused except for the bread, which was donated to Greensboro Urban Ministry. Students from Northwest High School had volunteered to help with parking and in the concession stand, and they were a great help. Other events held that day probably contributed to the low attendance, as did the cool weather that day.

7. NEW BUSINESS

- **Music in the Park.** Robert Tilley and the Hard Times Band was scheduled to play on June 21, and Anders asked for volunteers. Knight said he would cook, Lannon said he would handle traffic, Smith said she would handle the concessions money and collection for the band that night, and Anders said she and Phyllis Clodfelter would work in the concession stand. Smith said Annette Joyce would also help, and Anders said she would ask Councilman George McClellan to attend and make announcements.
- **Consider appointment of Phyllis Clodfelter.**

Barry Knight made a **motion** to recommend that the Town Council appoint Phyllis Clodfelter as an alternate to the Parks & Recreation Commission. **Paul Greiwe** seconded the motion, and it was passed unanimously (4-0).

8. OTHER DISCUSSION ITEMS/ANNOUNCEMENTS/REMINDERS

- Movie in the Park – “The Lego Movie” – July 12, 2014
- Music in the Park – Robert Tilley and the Hard Times Band – June 21, 2014
- Next scheduled P&RC meeting – July 17, 2014
- Breast cancer awareness 5K charity walk/run – August 9, 2014

9. PUBLIC COMMENTS

None

10. ADJOURMENT

Paul Greiwe made a **motion** to adjourn the meeting at 8:30 p.m. **Barry Knight** seconded the motion, and it was passed unanimously (4-0).

Respectfully Submitted:



Sandra B. Smith, Town Clerk



William H. Edwards, Chairman