



**OAK RIDGE PARKS & RECREATION COMMISSION MEETING
MARCH 20, 2014 - 7 P.M.
OAK RIDGE TOWN HALL**

MINUTES

Members Present

Bill Edwards, Chair
Tracy Street, Vice Chair
Barry Knight
John Thomas
Paul Greiwe, Alternate (Sitting)
Phyllis Anders, Alternate (Not sitting)

Staff Present

Terry Lannon, Parks & Recreation Director
Sandra Smith, Town Clerk

Members Absent

Liz Tice

Teen Advisor Absent

Madeline Bagby

1. CALL TO ORDER

Bill Edwards called the meeting to order at 7:06 p.m.

2. APPROVE MARCH 20, 2014, AGENDA

Tracy Street made a **motion** to approve the agenda of the March 20, 2014, meeting. Paul Greiwe seconded the motion, and it was passed unanimously (5-0).

3. APPROVAL OF FEBRUARY 20, 2014, MEETING MINUTES

Barry Knight made a **motion** to adopt the February 20, 2014, meeting minutes. Paul Greiwe seconded, and it was passed unanimously (5-0).

4. STAFF REPORT

Parks & Recreation Director Terry Lannon presented:

- **Financial report.** Per the budget report, park facility rentals and user fees have picked up over the past month, and 67.3 percent, or \$23,671.98, of the total amount budgeted for the fiscal year has been received in revenues. A total of \$69,978.58, or 64.37 percent of the annual budget, has been spent.
- **Fiscal year 2014-15 budget.** Lannon said the budget request has been submitted to the Finance Committee.
- **Dog Park subcommittee meeting.** The subcommittee met on March 4 and continues to be energetic. Lannon provided a recap of the construction costs for the dog park, and said temporary benches still need to be added. The subcommittee is also working on ideas for dog agility equipment. The grand opening celebration is scheduled for April 12,

12-2 p.m., and a free hot dog lunch will be provided. In addition, Canine Capers will be held May 17, with details to be announced. The next subcommittee meeting is March 25.

- **Other.**
 - Musco Lighting has named Oak Ridge Town Park as one of 10 sites nationwide to beta test their new lighting system. The system will allow users to more closely monitor lighting use and get more statistical data than was available previously.
 - The Chiari & Syringomyelia Foundation, a 501(c)(3) organization, would like to hold a benefit walk in the park on June 27. They will also be renting a shelter.
 - Spring programs are going on now and field and shelter rentals are up. Oak Ridge Youth Association soccer and lacrosse have begun, and Lannon said their baseball and softball practice would begin the following week. Adult leagues are playing, and tournaments are being held on weekends.

5. NEW BUSINESS

- **Eagle Scout project proposal.** Boy Scout James Linden made a presentation to the Commission about building two kiosks and placing them at the trailheads in the park. He showed a chart outlining the materials he would need and the basic design of the kiosks, which would include benches on each side. He said he hoped to purchase materials on April 5 and precut the pieces needed. On April 26, post holes would be dug and posts sunk in concrete and allowed to cure overnight. The following day Linden and his helpers would return and complete the project.

Commission members asked questions about the size and design of the project, and after discussion suggested Linden make the kiosks more like 3 by 4 feet, instead of the 4 by 6 feet as he had originally planned. After additional questions to Linden regarding the type of material to be used (pressure-treated pine) and the type of hardware (galvanized), Lannon suggested Linden meet with him at the park to determine the exact location for the kiosks. Linden also asked if he could bring a vehicle into the park in order to unload materials and supplies, and Lannon said yes, as long as the ground was not too wet. Parks and Recreation Commission members commended Linden on his project.

Barry Knight made a **motion** to approve Linden's project with the amended size. **John Thomas** seconded, and it was passed unanimously (5-0).

- **Proposed Oak Ridge Methodist Church youth mission event.** Edwards said he had received an email from Eric Hoefler asking that the park be made available to the Youth Guatemala Missions Team of the church so they could hold a benefit car and bike show to raise money to support missions. Edwards said he responded and asked for the proposed date and details about the event, but had not yet received a response.

6. OLD BUSINESS

- **Music in the Park update.** Phyllis Anders passed out a list of scheduled groups lined up to play and said she had not received confirmation for the Northwest High School jazz band to play on April 26 yet. All other dates had been confirmed and included The Grassfields on May 17, Robert Tilley & the Hard Times Band on June 21, Sidetrip on July

26, and Glory Street Quartet on Aug. 16. All events are 6-8:30 p.m. She was waiting for a confirmation from another band to play on Sept. 20.

Edwards said the jazz band might play for an hour, take a break, and then play another set, but he had also given the band director the option for the jazz band to play for an hour and let another band play after that.

Anders she had told Randy Floss, chairman of RidgeFest, that the jazz band might be available to play again at RidgeFest. She also said volunteers will be needed to help with the events, particularly with the food.

Edwards suggested Anders contact Madeline Bagby to see if she could recruit high school students, and Lannon also suggested Boy Scouts might be able to help. Smith said Oak Ridge Military Academy students might also be available, and Alicia Andrews and Satoria Ray of the Northwest High School leadership class, who were in attendance, also said they might be able to get volunteers. Lannon also said a lot of volunteers would be needed for the various events planned in the park on May 17.

- **Movies in the Park.** John Thomas reported that he had been trying to get hold of Christine Ryals, who had done movies in the park in the past, and he had also communicated via email with Andy Cook of Summit Church, who said they would be happy to sponsor movies again this year. Thomas said he and Cook will get together to firm up dates soon.

Edwards asked if Cook sounded willing to perhaps handle more than one movie event, and Thomas said he believed so.

Commission members decided by consensus that good possible movie nights would be June 14, June 28 and July 12.

7. OTHER DISCUSSION ITEMS/ANNOUNCEMENTS/REMINDERS

- RidgeFest – May 29-31, 2014. The next planning meeting is scheduled for April 17.
- Next scheduled P&RC meeting – April 17, 2014.
- Tree City. Edwards said Councilman Jim Kinneman had asked the Commission to again discuss his request regarding the Town becoming a Tree City. Lannon said the town would need to spend \$2 per citizen per year to be eligible, which would not be a problem in the upcoming year considering the proposed construction at the park. The Commission's consensus was to discuss the matter further once more details had been obtained on what was required.

8. PUBLIC COMMENTS

- Alicia Andrews and Satoria Ray told the Commission that the Leadership Class would like to hold a Breast Cancer Awareness Carnival in the grassy area of the park on April 26 or May 3 from 1 to 4 p.m. They would be selling bracelets and baked goods and playing games, and everything would cost \$1. The School Resource Officer would be on

hand, as would a nurse and teacher chaperones. They also said they would be responsible for cleaning up, and the carnival would be part of a required service project.

Edwards asked how many people might attend, and Andrews and Ray said they were not sure, but they hoped the event would be very successful. If it is, it might become an annual event. All proceeds, they said, would be donated to help fight breast cancer. Games might include corn hole and relay races, and the color pink would be incorporated as part of the theme. Edwards also suggested members of the class come and announce the event at the Town Council meeting on April 3.

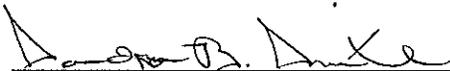
John Thomas made a **motion** to approve the Breast Cancer Awareness Carnival in the park on April 26. **Barry Knight** seconded the motion, and it was passed unanimously (5-0).

- Tracy Street said the Northwest High School We the People class was raising money to go to the national competition in Washington, D.C. and is asking for donations, which are tax-deductible.
- Lannon said he, Knight, Edwards and Town Manager Bruce Oakley had met with some coaches from the Oak Ridge Youth Association who were disgruntled about how the athletic fields at the park are scheduled and used. There will be another meeting to try to strengthen the relationship.

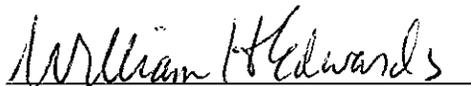
8. ADJOURNMENT

Tracy Street made a **motion** to adjourn the meeting at 8:07 p.m. **John Thomas** seconded the motion, and it was passed unanimously (5-0).

Respectfully Submitted:



Sandra B. Smith, Town Clerk



William H. Edwards, Chairman