



OAK RIDGE TOWN COUNCIL MEETING
JANUARY 5, 2012 - 7:00 P.M.
OAK RIDGE TOWN HALL

MINUTES

Members Present

Ray Combs, Mayor
Roger Howerton
Danny Yanusz
George McClellan
Spencer Sullivan

Staff Present

Bruce Oakley, Town Manager
J. Michael Thomas, Town Attorney
Heather Birch, Town Clerk

1. CALL TO ORDER

Mayor Ray Combs called the meeting to order at 7:00pm.

A. Invocation

Roger Howerton led the group in a moment of silence.

B. Pledge of Allegiance

2. APPROVE AGENDA

George McClellan made the **motion** to approve the January 5, 2012 agenda as presented. **Roger Howerton** seconded the **motion** and it was passed unanimously (5-0).

3. APPROVE MINUTES OF DECEMBER 1, 2011 MEETING

Danny Yanusz made the **motion** to approve the minutes of the December 1, 2011 meeting. **George McClellan** seconded the motion and it passed unanimously (5-0).

4. ELECTION OF MAYOR PRO-TEM

George McClellan made the **motion** to nominate for Roger Howerton for Mayor Pro-Tem of Oak Ridge, NC.

Danny Yanusz made the **motion** to accept Roger Howerton as Mayor Pro-Tem. **Spencer Sullivan** seconded the motion and it was passed unanimously (5-0)

5. RESOLUTIONS, PROCLAMATIONS, ANNOUNCEMENTS

None

6. TOWN MANAGER'S REPORT

Bruce Oakley Presented:

- Voluntary Agriculture District
 - Currently working with Guilford County to come up with a text amendment and memorandum of understanding

- Text amendment will be presented at the February Town Council meeting

7. **OLD BUSINESS**

- Solid Waste Franchise Agreement
 - Presented at the December Town Council meeting
 - All franchise agreement ordinances have to be adopted twice according to state statute

Spencer Sullivan made the **motion** to adopt the franchise agreement. **Danny Yanusz** seconded the motion and it was passed unanimously (5-0).

8. **CITIZEN COMMENTS**

None

9. **MONTHLY FINANCIAL REPORT**

Sam Anders Presented:

- Stable, firm cash position
- Revenues approx. \$111,000 for December
- Working on closing account at Bank of NC
- Annual payment for the Town Park is approx. \$327,000 and will be made this month
- Collections for property taxes ended January 5, 2011
- Approx. \$2,500 in planning and zoning fees
- Overall strong financial position

George McClellan made the **motion** to accept the financial reports. **Roger Howerton** seconded the motion and it was passed unanimously (5-0).

10. **COMMUNITY UPDATES:**

- **Beautification**

No Update

- **Board of Adjustment**

None Update

- **Finance Committee**

John Jenkins presented:

- The first 2012 Finance meeting will be held February 7th at 6:00PM
- *Appointment of Spencer Sullivan as member*

George McClellan made the **motion** to appoint Spencer Sullivan to the Finance Committee and remove George McClellan from Finance Committee. **Roger Howerton** seconded the motion and it was passed unanimously (5-0).

- **Fire Department**

Steve Simmons Presented:

- 48 calls—23 medical—25 fire or service related
- Average response time 4.4 minutes
- 112 hours of training
- 4 car seat installed

- Home for the Holidays Dinner in conjunction with the MAOR was held in December
 - Event went very well
- Simmons has developed a better "Ride Along" program
 - First hand view on what firemen do
 - Open to all citizens
- **Historic Preservation Commission**
Steven Lantz Presented:
 - Heard one case concerning a COA for Crossfit
 - Approved arbor and allowed the cutting of tree on property
 - *Appointment of Jim Kinneman as an alternate*
 - *Appointment of Pearse Edwards as an alternate*

George McClellan made the **motion** to appoint Jim Kinneman and Pearse Edwards as alternate to the Historic Preservation Commission. **Spencer Sullivan** seconded the motion and it was passed unanimously (5-0).

- **Parks & Recreation**
Bill Edwards Presented:
 - P&RC did not meet in December
 - P&RC Need Assessment Survey has been completed
 - Kyle Alderson completed his eagle scout project (horse shoe pit) at the Town Park
 - Memorial tree for Jack Pence was requested and placed at the Town Park
 - Groundskeepers working on mulch replacement
 - Met with Summerfield with for trails discussion
- **Walkability Subcommittee**

No Update
- **Planning & Zoning**
Nancy Stoudemire Presented:
 - Heard a minor subdivision case

11. CITIZEN COMMENTS

None

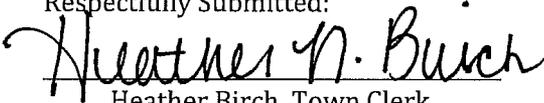
12. COUNCIL COMMENTS

- Howerton thanked everyone and Council
 - He will do his best as Mayor Pro-Tem over the next two years
- Yanusz thanked everyone and wished Happy New Year
- McClellan thanked everyone for the help at Ai Church
 - Thanked those on the committees and encouraged others to consider volunteering for committees
- Sullivan thanked everyone for coming out and Happy New Year
- Combs spent Christmas away from home and it wasn't the same as being in Oak Ridge

13. **ADJOURNMENT**

Roger Howerton made the **motion** to adjourn at 7:24pm. **Danny Yanusz** seconded the motion and it was passed unanimously (5-0).

Respectfully Submitted:


Heather Birch, Town Clerk


Ray Combs, Mayor